

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Dan Smith, Art Smyth, Jan May, Ramiro Villagrana and Tim Rieb. Also present were Assistant Public Works Director JD Smith, City Clerk Misty Ruiz, Police Chief Ron Oules, Deputy Clerk Desha Dawson and City Attorney Chuck Zimmerman.

❖ **PLEDGE OF ALLEGIANCE –**

ADDITIONS/CHANGES TO THE AGENDA:

Mayor Webster asked for the addition of the Interlocal Agreement for Building Inspection Services with Okanogan County and the North Central Washington Resource Conservation & Development Council request.

MOTION: Council Member May made the motion to approve the March 13, 2013 City Council Final Agenda with the above additions. Council Member Smith seconded the motion and it passed unanimously.

MINUTES APPROVAL:

The minutes from February 13, 2013 City Council Meeting were reviewed.

MOTION: Council Member Smyth made the motion to approve the above minutes. Council Member Smith seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, March 13, 2013, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

January Manual Claims Fund vouchers and February Manual Vouchers numbers 481,506,507, 48372-48374 and March Council voucher numbers 48406-48467 in the total amount of \$90,180.68.

February Payroll Fund voucher numbers 472-476, 482-500, 48296-48301, 48375-48399 in the total amount of \$102,565.43.

MOTION: Council Member Smyth made the motion to approve the above noted bills and payroll for payment. Council Member Rieb seconded the motion and it passed unanimously.

PUBLIC COMMENT: Open/Closed. No public comment was brought forth.

MAYOR WEBSTER:

ACTION LIST FOLLOW-UP:

The action item list from the February Council meeting was reviewed (see attached). The following requests, notes and discussions are outlined on the action item list for March 2013.

TABLED FROM FEBRUARY: ORDINANCE NO 847:

Ordinance #847 was reviewed with changes as requested at the February Council. Chief of Police Ron Oules reviewed the designations added under Section 1, subsection B regarding exclusions. Council Member May asked if signs will be posted reflecting the terms of this ordinance. Public Works Director JD Smith stated that there would be signage posted.

MOTION: Council Member May made the motion to approve Ordinance #847 Regarding Seasonal Hours of Operation at the City Park, however, that this ordinance not be enforced until proper signage reflecting the rules had been posted. Council Member Rieb seconded the motion and the motion passed with all in favor.

INTERLOCAL AGREEMENT – OKANOGAN CO. BUILDING INSPECTOR SERVICES:

Mayor Webster reviewed the Interlocal Agreement for Building Inspection Services with Okanogan County. There are no changes from the agreement entered last year. This arrangement is currently working out very well for both parties.

MOTION: Council Member Smith made the motion to approve the extension/continuation of the Interlocal Agreement with the Okanogan County Building Department for City of Brewster building inspection services. Council Member Smyth seconded the motion and it passed unanimously.

NCW RESOURCE CONSERVATION & DEVELOPMENT COUNCIL:

Mayor Webster reviewed the letter he had received from the NCWRCDC. No further discussion was held.

MISTY RUIZ – CITY CLERK TREASURER:

MONTHLY FINANCE REPORT:

Ruiz reviewed the Cash and Investment activity reports. She stated that things continue to look good. The money coming in is more than the money going out each month. The City had a small loss on the DA Davidson account last month, but it was recovered this month. Ruiz stated that the Auditors are pleased with the changes we have made over the past couple of years.

Ruiz also stated that she will need to meet with the Finance Committee to go over the 2012 Transfers. Ruiz will meet with Council Member May and Council Member Villagrana soon.

WCIA PRE-MEMBER INTERLOCAL AGREEMENT:

Ruiz stated that the City may be moving to the Washington Cities Insurance Association in the year 2014. By entering the WCIA Pre-Member Interlocal Agreement, we will be able to participate in free training for our staff and Council. City Attorney Zimmerman stated this is an excellent pool with respect to insurances he has worked with. Ruiz stated this is a good product, better overall insurer and 40K less than our current insurer.

MOTION: Council Member Smyth made the motion authorizing the Mayor Webster to sign and enter into the WCIA pre-membership interlocal agreement. Council Member May seconded the motion and it passed unanimously.

JD SMITH – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

Public Works Director JD Smith stated that the crew is currently replacing the mercury vapor lights inside the main shop at the City in an effort to reduce power rates. He also stated that pothole repair will begin within the next 2-3 weeks.

The core stop on the main line at the Ambulance Hall/Verizon building needs to be replaced. Manganese builds up in the line, which affects the pressure. The hydrant at this corner has also been hit by a vehicle once again. They will be checking to see if the hydrant needs to be replaced, as well as moving this to a less targetable position (move it back a bit) so that vehicles will not hit it when they cut the corner.

Public Works Director JD Smith noted that the newly purchased Red Dodge 3500 has undergone a transmission rebuild at a cost of \$4800. About 2-3 weeks ago, it would not engage out of first gear. It was taken to Quality Transmission in Wenatchee, who rebuilt the transmission. It is now back in operation. This vehicle had approximately 138K of heavy-duty 5th wheel towing in the oil fields in North Dakota and Wyoming. It had a newer motor upon purchase by the City, and now has a new-rebuilt transmission.

RV PARK UPGRADES:

Public Works Director JD Smith discussed necessary upgrades to the RV Park. He would like to put in six new, full hook up, pull through sites where the current tent and overflow parking is located on the west side of the pool near the poplar tree. Since these tentative sites are already booked out for the season, they will need to begin on this as soon as possible. Public Works Director JD Smith figures this can be done using our own crew at a cost to the City of around \$7,500 for labor/materials. Some of the money from the hotel/motel tax can be used for this project. Council Member Smyth asked about the time frame for completing the basketball court. Council Member May also asked about the possibility of paving the new RV spots along with the basketball court when it is done. Public Works Director JD Smith will check into this.

Council Member Smyth would like for the basketball court completion to be done in conjunction with the RV park expansion, or preferably before the RV park expansion, as this court is long overdue to be up and running.

MOTION: Council Member May made the motion to approve the expansion, adding 6 new full-hook up spaces at the Columbia Cove RV Park, using 2% Hotel/Motel tax monies. Council would also like the Goehry Memorial Basketball Court to be completed in conjunction with the RV Park expansion, or before. Council Member Smyth seconded the motion and it passed unanimously.

POOL HEATER:

Public Works Director JD Smith, Assistant Public Works Director Lynn Lawson and Clerk Misty Ruiz are currently looking into ways to save money on our PUD accounts that are being assessed demand charges. The Community Pool is paying exorbitant

amounts per month for exceeding 50 kW, thus triggering a demand charge. Options include propane vs. power, or adding more solar panels for heating. The pumps for the pool and slide are being looked at as well for cost saving measures.

The City will be undergoing a power survey (energy audit) to look for ways to save as well. If needed, council will hold a special meeting before the months end in order to keep the process moving ahead, since the pool opens in June and things will need to be implemented as soon as possible.

CHIEF OF POLICE RON OULES:

STATS AND UPDATES:

Chief of Police Ron Oules stated that there were 13 hours of overtime for the month of February. Calls for service are less than this same time last year. The department is currently dealing with false alarm response issues. There are two businesses in particular that are in violation of the false alarm ordinance. The department has worked with them to try and resolve the issue, to no avail. Fines will be issued.

The speed limit changed on Old Hwy 97 last spring at the City Limits. The officers have been giving out warnings recently to drivers who are not reducing their speed, however, will start issuing tickets to speeders in the near future.

Oules stated that the cameras will be installed in some of the patrol cars soon.

Chief of Police Ron Oules stated that the department was contacted by a Council Member at the City of Pateros, asking Chief of Police Ron Oules to attend a Council meeting. The City of Pateros is interested in contracting with the City of Brewster PD for minimal coverage, holiday coverage etc. The City of Pateros currently contracts with Okanogan County. Chief of Police Ron Oules stated that he will not be in a bidding war with the County for services in Pateros.

At 7:45 PM, Mayor Webster announced that Council will now take a 5 minute recess. When they return, Council will convene into Executive Session.

20-MINUTE EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION:

At 7:50 PM, Mayor Lee Webster announced that Council will now convene into a twenty-minute executive session to discuss potential litigation. City Attorney Chuck Zimmerman is present. Extended 30 more minutes at 8:10 pm
Extended 20 more minutes at 8:40 pm
Extended 30 more minutes at 9:00 pm

At 9:30 PM, Mayor Webster announced the conclusion of the Executive Session. The Council will now reconvene into regular session. The following action was taken:

MOTION: Council Member Smyth made the motion approving Mayor Webster Lee to enter into an agreement with Diversified Consultants for the purpose of Union Contract Negotiations. Council Member Rieb seconded the motion and it passed unanimously.

3/13/2013

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 9:31 p.m.

Mayor Lee Webster

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz