

Mayor Lee Webster called the Special Meeting to order at 6:00 p.m. Council Members present were Kris Dawson, Dave Freels, Dan Smith, Art Smyth and John Scheller. A quorum was present. Also present were City Clerk Misty Ruiz, Deputy Clerk Desha Dawson, Police Chief Ron Oules and Public Works Director JD Smith.

Mayor Webster noted that this meeting will be recorded.

INTERLOCAL AGREEMENT – BREWSTER HOUSING AUTHORITY:

Mayor Webster addressed the Interlocal Agreement between the City of Brewster and the Brewster Housing Authority. He stated that the agreement is necessary in order for the Housing Authority and the City to work together regarding Vista Park Homes. A BHA Board meeting has been scheduled for March 6, 2012. New Board Members have been appointed. The following action was taken:

MOTION: Council Member Smyth made the motion authorizing Mayor Lee Webster to sign the Interlocal Agreement between the City of Brewster and the Housing Authority of the City of Brewster. Council Member Dawson seconded the motion and the motion passed with a vote of three (4) to one (1). Council Members Freels, Dawson, Scheller and Smyth in favor, Council Member Smith opposed.

FINANCIAL REVIEW/GOAL SETTING DISCUSSION:

Mayor Webster, Clerk Misty Ruiz, Public Works Director Smith, Police Chief Ron Oules and members of Council discussed goal setting and City finances. Clerk Ruiz reviewed the City checking account balances and the Expenditure Budget for 2012, by department. Ruiz stated that these balances do not reflect carry over balances from 2011. Those carry over amounts are “reserve funds in the making”. She also stated that the overall financial status of the City is steadily improving.

Public Works Director Smith reviewed his department goals, which include plans to meet the goals as well as a 5-year projection. These goals include water rights, hydrant replacement program, water projects, River Plaza culverts, short-term water projects and plans to build reserves. Public Works Director Smith also presented hand outs describing three (3) separate plans for the River Plaza stormwater improvements with three (3) separate estimated construction cost sheets for each, prepared by Erlandsen & Associates.

Police Chief Ron Oules discussed jail fees, including the payment agreement with the County and the 5-year plan to have our past due fees paid in full. This plan also includes setting money aside in the budget to cover our jail fees in the future.

Discussion followed. No formal action was taken.

ADJOURNMENT

With there being no further business to come before the Council regarding the Special Meeting was adjourned at 8:12 p.m.

Mayor Lee Webster

ATTEST:

City Clerk/Treasurer Misty Ruiz