

Mayor Lee Webster called the meeting to order at 6:07pm. Council Members present included Kris Dawson, Bob Fateley, Dave Freels, Art Smyth and John Sheller. A quorum was present. Also present were Public Works Director JD Smith, Chief of Police Ron Oules, Finance Director Pamela Olsen and Clerk Misty Ruiz.

Council Member Dave Freels moved to approve the minutes from the Regular City Council Meeting on 06/10/09 as submitted. The motion was seconded by Council Member Kris Dawson and passed unanimously.

No additions or changes to the previous minutes were notated.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the City Council.

As of this date 07/08/09 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers #42763 through #42828 in the amount of \$184,790.05. Payroll voucher numbers #11629 through #11680 in the total amount of \$96,199.08. Council Member Fateley made the motion to pay bills with Council Member Dave Freels seconding the motion with all in favor none opposed.

**PUBLIC COMMENT:**

**Harlan Tverberg- Napa Tool Sale/Street Closure Request for July 13<sup>th</sup> 2009:**

Mayor Lee Webster presented a request from Harlan Tverberg to close 4<sup>th</sup> street between main and the alley behind NAPA for the annual tool sale. Bob Fateley moved to approve the street closure. John Sheller seconded the motion with all in favor none opposed.

**BREWSTER POLICE DEPARTMENT RESERVE OFFICERS- SWEARING IN:**

Chief of Police Ron Oules introduced Reserve Coordinator, Officer Marcos Ruiz Jr. to introduce new reserve officers Corey Fortner and Aaron Dickenson. Marcos introduced the reserves and explained that the reserves are out and about but are in the FTO program and will not be working on their own for at least 2 years. Marcos then gave the reserves an opportunity to introduce themselves. Aaron introduced himself and explained he is a full time employee at the Okanogan County Jail. Cory then introduced himself and explained he is an employee at the city's recreation center.

Mayor Lee Webster then swore Aaron Dickenson in followed by Corey Fortner and welcomed them to the Brewster Police Department.

**DEPARTMENT OF ECOLOGY AWARD FOR WASTE WATER TREATMENT PLANT:**

Mayor Lee Webster introduced Rich Markley from Ecology to present an award to the City. Markley stated that the operators of the Waste Water Treatment Plant protect and preserve the community by constantly staying in charge and monitor the sophisticated facility and have shown year after year and their performance year after year is a major accomplishment. Markley gave the award to JD Smith the Public Works Director as Bob and Lenny couldn't make it. Markley also stated he is looking forward to seeing the City next year.

Mayor Lee Webster shared a letter from Steve James along the same lines, which state the Waste Water Treatment Plant struck him because of the excellent maintenance as he had seen very few in such good condition. He also commented on the Waste Water Treatment Plant being the most significant capital asset a city has. Mayor Webster made comment that this is the 4<sup>th</sup> year the City has received this award and JD Smith added that this a great feat as only the top 5% receive these awards and 0 errors for the year is very significant.

CHAMBER/SALMON DERBY EVENT FEES:

Mayor Lee Webster shared another letter from JD Smith and the Brewster Chamber Council about the annual Salmon Derby. The letter stated the 2008-year was an outstanding year for the Salmon Derby as it continues to grow and has been a huge success. This event benefits the City by bringing in revenue. The Chamber is asking the City to waive the event fee for this event. This event helps the park with RV rentals and last year was the best year for the park and space rentals and they are diligently trying to make it bigger and better. They also thanked the City for making it a great event and thank you for helping make this one of the best salmon derby events in the state.

**MOTION:** John Sheller moved to waive the event fee, Art Smyth seconded the motion and it passed unanimously.

LETTER TO CITY OF BREWSTER:

Mayor Webster had received a letter from an Alberta British Columbia resident which was also a letter to the editor in the Quad City Herald this week. The letter was not read aloud during Council because it was too long but gave a big pat on the back to Deputy City Clerk Desha Dawson and was a very nice letter. All Council Members received a copy of this letter.

RESOLUTION FOR DE-ANNEXATION OF GFI PROPERTY:

Resolution #09-04

Mayor Webster spoke about a possible resolution that hadn't been discussed in quite a while. He said all are welcome to review the documentation as nothing had changed. Roger Erlandsen spoke about the discussion over a potential boundary expansion to the north to expand onto Gebbers family property. The City had declined in the past as the City felt it wouldn't be feasible to expand the boundary. In the past the City hadn't wanted to expand to the bench level. The new proposal is to change it to just north of the City water tank and to connect back to the city boundary. Maps explaining this were provided. Mayor Webster asked who owned this property and Roger Erlandsen explained that there were several owners but were all within the Gebbers Family. Cheryl Schweitzer from the Quad City Herald asked how big the area in question was and Roger Erlandsen said it was 24 acres.

Lee Webster spoke and said last year at the time the City felt it would be a burden for the City to expand in the manner requested, as the infrastructure would be almost impossible for the City. Lee Webster said he had spoken to JD and that he didn't think there would be a down side for the city as this new proposal had been presented. Roger Erlandsen stated to provide access you would have to go back behind the cemetery and a booster pump would have to be added to be able to service this area with water, which would be tough. Roger Erlandsen said it wouldn't be practical for the City to serve unless it was to grow North. Cheryl Schweitzer asked if it is in the City limits if they are required to provide services. Mayor Webster said that "required" is a strong word and that "supposed to" is a better way to put it. Roger Erlandsen added that the City can provide services or not provide services.

Mayor Webster thanked Roger Erlandsen for the clarification. JD said Tory Wulf had said the estimated cost of the election would not be ready until next week and would ask that if passed would be on the understanding that it must be deposited and confirmed with Finance Director Pamela Olsen before resolution to election if not the county will want that to be filed. Also the cutoff date is set for August 11<sup>th</sup>. The timeline would mean a special meeting would need to be held to deal with looking over and review and do a special meeting to pass. Council Member Kris Dawson stated that it was the same resolution drafted by City Attorney Chuck Zimmerman and the same one that came in last year and was tabled for clarification was changed by general or special meetings and confirmed by City Attorney, Chuck Zimmerman.

**MOTION:** Council Member Dave Freels made the motion to approve Resolution 09-04 and the motion was seconded by Bob Fateley with no discussion and all in favor.

## FINANCE DIRECTOR PAMELA OLSEN MONTHLY FINANCE REPORT:

Finance Director Pamela Olsen referred to the Treasurer's report which displayed cash balances for each department. She stated most of Public Works Director JD Smith's information would have to be given by him. There were graphs with budget vs. expenses and revenues vs. expenses and they couldn't get them all on one page. This includes all funds and is broken down into what is salaries, etc. There is information on what has been spent and what has come in for an overview of activity through June 30<sup>th</sup>. Mayor Webster explained that the 9<sup>th</sup> page has a revenue with 50.35% of expenses which is right on track for 6 months. Mayor Webster said Finance Director Olsen was kind enough to give three or four different styles of how to make the budget easier to understand and this is what he had liked the best; however it is open to feedback. Mayor Webster said this style is similar to the one at Public Health, but bigger with more detail. Council Member Fateley said on the last page with the graph revenues vs. expenses through June that a quick look tells that we are in the red with expenses outdoing revenue in water, sewer and streets but that the park had definitely improved. Council Member Fateley said Finance Director Olsen will do this chart each month. Council Member Scheller asked if they could throw in projected for the year and Finance Director Olsen said she could do that. Council Member Scheller felt it would be easier in picture form to be able to look at it like the budgeted vs. expenditures.

Public Works Director Smith wanted to explain Council Member Fateley's question about the water and said that May and June are the first months of when the City started to collect trailer park revenues for the utilities and wanted Council Member Fateley to know that the expenses will improve and it will make it flip. Public Works Director Smith said there is \$60,000 left for the Sewer Treatment Plant that needs to be collected from PWTF; expenses out-running revenues and that Finance Director Olsen must look closely at rates during budget time with Evergreen assisting in looking at the rates. Evergreen will show what is normally charged in other areas and what is being charged. Council Member Fateley asked if a membership is being paid to Evergreen and Public Works Director Smith stated yes, but it is very little for what they do. PWD Smith said the GIS mapping provide equipment and build maps at no cost. Mike Pendergraft is the current manager now and was very helpful in isolating the Ottinger Leak with the detector etc and it is good to have him.

Mayor Webster stated that looking at the pool it looks like it is skimming by and that we had to buy a \$10,000 pump and had to do some electrical work. PWD Smith said they had to buy \$2400 worth of pellets in May and June. This year they have had a lot of swimming lesson sign ups and that the revenue from this is good. Mayor Webster said that the payroll is going to decrease in the pool as they will phase people out when they are not needed so there may be only one person at the front desk and will phase the guards out depending on the business which hasn't been done before. Police Chief Ron Oules asked if attendance had been up. PWD Smith said it had been a little less but have had some really good days. One day was \$600.00 but is usually 250.00 or 300.00 per day. Mayor Webster said lessons were up 400% from last year. PWD Smith added that this is the biggest revenue for the pool and that Pateros and Mansfield have also signed up for lessons. Mayor Webster said this is good news but the RV Park is supplementing the Pool as they are going really well. PWD Smith said that they are very busy at the RV Park and that we had to turn away 6 (six) campers. Council Member Freels asked how the five to six overflow spots are coming along. PWD Smith said they are trying to draw in six or seven spaces in front of the park and is having Roger Erlandsen draw it up, but it is still in the works.

Mayor Webster said that Darrin Sexton had sent a letter from Douglas County PUD which discussed having the parking done as early as July, but they didn't make it. Mayor Webster said they are still in the permitting process. Council Member Dawson asked about the Salmon Derby and the Legion Gavel Passing coming up the end of July. PWD Smith said there are nine spaces provided for this, as well as overflow. He stated he is working with the PUD to possible get the Foyle property. PWD Smith said that last year there were twelve people turned away from the RV Park, but that dry camping was available. Council Member Dawson asked when they are going to move the basketball court over the old Recreation Center. PWD Smith said they are waiting for the PUD to start but that it has to be done by 2012 so they have three-years. PWD Smith also stated that all Recreation Action Plan requirements must be done by that date.

#### EMS/FIRE AGREEMENT AND RENTAL:

Kris Dawson stated that they had been working on the EMS/Fire Agreement and Rental and had made a few slight changes with nothing major. City Attorney Chuck Zimmerman had reviewed what was agreed upon and hadn't changed anything. The EMS/ Fire Agreement and Rental had been voted on two months ago and it is only the EMS that wanted to ratify this after the fact.

**MOTION:** Council Member Fateley moved to approve the ratification of the mutual aid agreement. Council Member Freels seconded the motion with all in favor with none opposed. Council Member Smyth and Mayor Lee Webster abstained from this vote.

#### AIRPORT REPORT:

Public Works Director JD Smith filled in for Dan Smith. PWD Smith said there wasn't a lot to cover. The parking is still an issue, as one client has not paid daily or monthly for parking fee. Paul Tift hanger rafters are up and ready and will be coming on line soon. Power is in and they will hook up lights tomorrow. 220V and 110V power is operational with an inspection Tuesday. The lights should be on tomorrow. Mayor Webster spoke about the lagoon and delivered the contract to Randy Loucks which was a contract signed with Chapman. Mayor Webster wanted to make a note of record that they had a handshake agreement on June 30<sup>th</sup> that anything we do is retro to July 1st and will be working on it tomorrow or Friday. PWD Smith commented on Council action of parking fees and how it has corrected problems from the last three years and that most of the parking issues had been resolved and the ramp is open for the most part. PWD Smith stated they didn't like it, but the decision has corrected the problem. Mayor Webster thanked Public Works Director Smith.

#### PLANNING COMMISSION:

Public Works Director Smith said the Planning Commission meeting was delayed until next week and they are still talking about the Shoreline Program, but the County is holding the City up. At the last meeting the Commission talked about the Urban Growth Boundaries moving East to the Airport or South to highway and North or South on Hwy 97 and whether it should or shouldn't be put into the Urban Growth Plan and what should be included in the Comp Plan is still in question.

#### GEBBERS FARMS UPDATE:

Public Works Director Smith had a positive report for the line extension, first cycle, as it had gone through operation checks and the valve is working as it should be and the day-to-day use seems to be fine. Council Member Freels asked if they were over their use. PWD Smith said they weren't over their allowable for use but did use 1.5 million gallons for construction and testing. They performed pressure testing, which will be filling the pipes for pressure testing chlorinated and de-chlorinated water and filling and flushing water to meet the requirements. Council Member Dawson asked if the new facility and the cherry line are permanent or temporary. Council Member Dawson asked why they have to fill the pond and PWD Smith said the initial Prime Pump is down and the recycler must all be tested and will use water in pond but isn't being used now. Roger Erlandsen said the water is going out through the system into the pond and that they do not have the final stage ready to be able to reuse it. They are almost done with this stage. Mayor Webster felt that the reusing of the water is a positive thing. PWD Smith said he knew the initial water usage would be high but it will drop significantly. Council Member Fateley stated that everything is going well and everyone seems happy. PWD Smith said he wants to get the water locks on the hydrants because of the backflow safety factor. He wants to alleviate some concern for contamination and this is a safety buffer.

#### CHAMBER GRANT:

Public Works Director Smith said that three representatives from the Chamber went to Chelan and received a grant for \$5,000, which they must give to a charity. The City is able to accept these types of funds. The Chamber of Commerce is going to donate \$2500 of these funds to the City if the City will do a matching program to help put up flags on light posts. The Chamber had asked PWD Smith to ask for this request. PWD Smith strongly recommended that the City do this matching program as the City had purchased Christmas Decorations and this would allow for decoration throughout the year. Council Member Dawson wanted to clarify that a matching

program was needed and that the funds couldn't just be used to purchase the flags. PWD Smith said a matching program would be needed as he has been looking at comparables and an average has been \$50.00 per flag, but an example would be brought to Council before the purchase of any flags was done. Finance Director Pam Olsen explained that Rebecca Meadows, who is part of the Chamber of Commerce, would have to notify the Community Foundation where the money is going and that they are partnering with the City. Rebecca Meadows said the remaining \$2500 of the grant money would go to Salmon restoration. Mayor Webster thanked Rebecca Meadows and all the people involved with the Chamber for the wonderful relationship the City has with the Chamber of Commerce.

**MOTION:** Council Member Freels made a motion to take from the hotel motel fund to partner with the Chamber of Commerce to beautify the City of Brewster. Council Member Fateley seconded the motion with all in favor none opposed.

Council Member Smyth asked about the progress of the signs at both ends of town. PWD Smith said that this is taking a back seat as a Gebbers Farms employee is making the signs and they have been waylaid because of the Apple House fire but are still in the works and is waiting on Scott Baker. Mayor Webster commented that three years ago, the City had set up a deal with Worksource to assist Gebbers Farms with the Highway 97 beautification between McDonalds and Texaco and for the last two weeks, they have been doing just that. In 104-degree heat, they have been irrigating and digging rocks and will be doing projects around the town for six-weeks. PWD Smith made a notation about the upkeep on the trail and how it is full of Baby's breath.

Mayor Webster wanted to thank the Council for being fiscally responsible in the past year. He received an e-mail about other areas that are being forced to make very significant personnel cuts and we are very fortunate to be able to spend \$2500.00 for signs.

Public Works Director Smith also spoke about grant money for shovel ready projects. Andy from the Department of Ecology said he is worried about the small cities in Okanogan County not being able to take advantage of the shovel ready projects money. The small cities do not have the funding available to have projects ready before hand.

#### POLICE DEPARTMENT:

Chief Ron Oules stated the stats were down from usual and he had no specific reason why. Council Member Fateley said he has never been busier at his place of business, but that there have been different people in town. Chief Oules said that calls for service are down compared to three years ago. Chief Oules stated that he cannot get a lid on the graffiti with the black marker in town and Council Member Fateley stated that this is a different type of problem than with the spray paint.

Chief Oules explained the overtime spent for the month and the primary reason was the extradition of a witness from California on a Warrant. Chief Oules explained that the Prosecutors office tried to get an extension in the case to allow the Police Department time to allow for the cost to be less substantial but were denied the request and at the last minute the defense asked for an extension and were granted the extension but not in time for the City to have less expenditures for the extradition. Chief Oules stated that maybe a letter should be written to address the situation with the Court as to why this situation has occurred. Mayor Webster stated he would get with Chief Ron Oules to write up a letter. Oules stated he would have had no overtime without the extradition overtime. There were other types of overtime paid but that would be reimbursed but the State of Washington for Emphasis Patrols. The Police Department has been approved for JAG money as a notification letter was received. Chief Oules asked that this money be put into the car fund as one of the cars recently needed repair and was \$1000.00. No motion was passed but all agreed to allow the money to be put into the car fund.

Chief Oules asked to have the Council review the burning ordinance, as at this time it is a criminal violation and by changing this to an infraction would allow the Police department to issue infractions to people who are not abiding by the Municipal Code. Chief Oules also asked that the monetary penalty be changed from \$100.00 to \$250.00 for a first offense and then \$500.00 for a second offense.

**MOTION:** Council Member Freels made a motion to approve the change in fine fees associated with the Burning Ordinance. Council Member Smyth seconded the

motion with all in favor, none opposed.

Chief Oules notified the Council that the firearms training simulators would be at the police department on the 16<sup>th</sup> of this month. He said he would keep all of the council members posted if they would like to participate. He said that this simulator gives participants a feel of what officers may deal with on a day-to-day basis. This training is provided by Canfield and Associates for the police department free of cost.

Chief Oules stated that there were two complaints on the 4<sup>th</sup> of July, with one being for loud music. Chief Oules had the music turned down but didn't shut it down out of courtesy for the Chamber of Commerce who had planned the event. The number of people in the park was unknown, but there were many more boats than usual.

Mayor Webster had a few comments about the jail fees. Ralph Malone has been the go between for the cities and the county and a meeting will be held on August 19<sup>th</sup> at Omak City Council Chambers. Mayor Webster said the cost per day for inmates will go up \$5.00 per day as the jail has had a hard time keeping up with the amount of people out on leave during the past year. Mayor Webster also stated the jail is going to keep more current on the fees so a bill should be received about every six months. The City does have an outstanding bill with the jail but every City besides Omak has the same problem and the county is aware that when able to pay this bill the city will pay. Noah Stewart and Carl Sloan are looking into electronic home monitoring to alleviate some of the costs to the cities. This will help not only the communities but also the jail as inmates that are brought from other institutions are paying \$75.00 per day as compared to \$43.00 for the surrounding areas. The electronic home monitoring is now a very complex system, which tracks inmates at all times. This would be a good program for violators such as driving while license suspended. Instead of the city paying \$43.00 per day the individual on the monitoring program pays the fee and the City is relieved of the cost.

PUBLIC COMMENT:

Rebecca Meadows said Jim McChristian said they would like start up money for the fireworks as the City has given money in the past. Finance Director Olsen said that we should wait until the end of the year to see where the budget is.

Public Works Director Smith said he would like to refurbish the bathrooms at the RV Park. He has requested a price quote from Home Depot to see if they can receive a discounted rate.

Mayor Webster said there have been complaints during the last month about the condition of the bathrooms. Jerald Aldridge, City Parks Employees, has stated that the bathrooms are cleaned at 7am and by noon they are dirty again. Mayor Webster said this is what happens during harvest and they are doing their best to keep it clean. PWD Smith said that if the showers were taken out, that this would alleviate much of the mess. PWD Smith said that as many as 100 people use the showers on a daily basis. If the RV Park had their own bathroom then the showers would be walled off and would make the bathrooms much cleaner.

ADJOURNMENT:

With there being no further business to come before the Council, the meeting was adjourned at 8:05 p.m.

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Mayor Lee Webster

ATTEST:

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City Clerk/Finance Director Pamela Olsen, MMC