

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Kris Dawson, Dave Freels and Art Smyth. A quorum was present. Also present were Public Works Director Smith, Chief of Police Ron Oules, Finance Director Pamela Olsen, Administrative Assistant Sandra Miranda, Airport Manager Dave Smith and Airport Commission Chairman Dan Smith.

**CONFIRMATION AND SWEARING IN OF NEW COUNCIL MEMBER:**

A motion was made by Council Member Dave Freels to approve John Scheller as a new Council Member; motion was seconded by Council Member Art Smyth. Motion passed unanimously.

Mayor Lee Webster appointed and sworn in John Scheller as a Council Member.

Council Member Art Smyth moved to approve the minutes from the Regular City Council Meeting on 04/08/09 as submitted. The motion was seconded by Council Member Kris Dawson and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 05/13/2009 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers #42607 through #42694 in the total amount of \$159,845.60. Payroll Fund voucher numbers #11528 through #11581 in the total amount of \$81,380.77.

**PUBLIC COMMENT: TAMMY OTTINGER (RE: WATER BILL)**

Tammy Ottinger and her husband Carlos Negrete are here to discuss their water bill. Public Works Director Smith stated that he would like to explain to the Council what it is happening and they said that this was OK with them.

Public Works Director Smith started by saying that the City started reading the meters again after winter in April, this is when it was noticed that Tammy Ottinger and Carlos Negrete Trailer Court water consumption was very high. The trailer court is located on Griggs Avenue and 7<sup>th</sup> Street. He went on explaining that there are four (4) houses to one meter and the water use came out to be 3.5 million gallons of water in five months, this was during the winter months (November, December, January, February and March). At the same time that they started reading the meters in April, the sewer cleanout was going on and the crew working on this, observed an excessive amount of water being discharged through the sewer line and this is not typical. They backed track it and discover that the outlet was coming from the Trailer Court. They isolated the meter by shutting it off and the flow stopped from the sewer line. Then we shut off each individual house from the valve at the house and water kept running so the problem was from the meter to one of the houses. After this, the City brought Evergreen Water to detect the leak, they heard water running constantly but could not isolate the issue, and instead they discovered that they have one (1) cleanout for the four (4) houses. They use dye, checked and the dye came out at a different location at the main line. Then we started isolating each individual house by pouring dye inside the house pipes. The first house that was done was Tammy's; the dye came out in at a different

spot. The issue in the lot, they have very old pipe connections from when it was an orchard and they use to have old houses on the lot. Then this would become the owner's responsibility up to the meter. They have had family members and friends helping with the digging at different spots, until they find the leak. Their bill came to \$3,065.00 dollars and there has not been water that was misused. They are asking for an adjustment. Also the Public Works Department will help them as they can to find the leak. Public Works Director Smith recommended to the Council to adjust their bill to flat rate until the leak is found.

A motion was made by Council Member Freels to adjust their bill to the flat rate for the last five (5) months and also to keep at a flat rate until the leak is found. Council Member Smyth seconded the motion. Motion passed unanimously

**PUBLIC HEARING TITLE 17:**

The Public Hearing for Title 17 – Zoning, opened at 6:00 pm and was closed at 6:10 pm. No public was present.

During the time of the hearing, Public Works Director explained to the Council Members that this is part of the Comprehensive Plan Update and is to propose zoning changes. One of them being the Airport area which it has been re-zoned to Airport Industrial. They also extended zone R-2 to Main St. and Highway 97. There was other changes but they are small.

There is a 60 day comment period and we had no comments from the various agencies that review the proposal. The comment period ended on May 11<sup>th</sup>, 2009. After this is done it goes to Council for approval.

A motion was made by Council Member Art Smyth to accept the Title 17 as it is, motion was seconded by Council Member Kris Dawson. Motion passed unanimously.

**COLVILLE TRIBE DEPARTMENT OF FISH & WILDLIFE LIVE CAPTURE PROJECT UPDATE:**

No representation from the Colville Tribe.

**MAYOR WEBSTER:**

Mayor Webster stated that he received a letter from Walt Roys representing the Kiwanis Club requesting permission to sell fireworks July 1<sup>st</sup> through July 4<sup>th</sup>. The money raised is to support; scholarships, steward programs, participation in the county fair, etc.

A motion was made by Council Member Dave Freels to approve the sale of the fireworks; Council Member Kris Dawson seconded the motion. Motion passed unanimously.

Also Mayor Webster received a letter from Bill Wegelebem from the Office of the Governor for the State of Washington acknowledging receiving our resolution to support Alta Lake State Park.

Rebecca Meadows from radio station KOZI, stated that the Alta Lake Park would remain open for the course of this year.

Mayor Webster mentioned to the Council members that himself, Public Works Director JD Smith, City Clerk Pam Olsen and Police Chief Ron Oules are reviewing the Employee Policy Manual and making the necessary changes. They have several manuals from other cities for reference. Once they are done with each section they will bring it to Council for approval as they go. Mayor Webster believes that this way is better than getting a big manual to review all at once.

Mayor Webster stated that Shan Miller will teach the lessons at the swimming pool this year and she will have the lifeguards help with the lessons.

**FINANCE DIRECTOR PAMELA OLSEN:**

**MONTHLY TREASURERS REPORT:**

City Clerk Pam Olsen stated that the budget figures for the month of March are completed but April's are not yet.

She explained that the figures are still on red in some departments. Street is one of them but the City has received the property taxes and this will bring it to black.

Water fund (407) is in the red. Public Works Director JD Smith explained that this is due to the end of the year and that the City will be receiving money for it from the closeout grants from the Department of Ecology.

He also stated that the revenues do not match the expenditures in the water department, he has not bought any new equipment and it is related to wages benefits for employees and it comes to \$155,00.00 dollars and a forth of it are repairs done to the sewer treatment plant which it was already planned in the budget.

Public Works Director Smith requested a water rate survey from Evergreen Water.

They are going to come in and give him a preliminary survey with the software that they provide. This will include all the updated that need to be done.

Public Works Director Smith stated that we are at 16.5% below from where we should be on water rates. This is not new, it is an issue that has been going on for the last ten years and we should be at \$30.00 dollars for water rates instead of \$24.00 to keep up with all the updates that need to be done. He does not want the increase to be done all at once and he is thinking that it could be done over a few years (two to three).

He mentioned again that \$24.57 dollars is not paying for the upgrades.

City Clerk Olsen stated that everything else is in line with the expenditures.

Councilman Freels asked why the Community Center is in red, City Clerk Olsen responded that it is due to personnel.

**PUBLIC WORKS DIRECTOR - J.D. SMITH**

**PLANNING COMMISSION UPDATE:**

The Council Members met with the Planning Commission to discuss the UGA (Urban Growth Area), it was a good meeting and made good progress.

It was decided by the Council Members that the Planning Commission needs to make all the necessary changes to the UGA, review them and when they are ready, present it to Council for review and approval.

AIRPORT UPDATE – EAST END ELECTRICAL & 2009 RATE RESOLUTION  
AMENDMENT:

Airport Commissioner – Chairman Dan Smith stated that Paul Tift needs Lot 36 instead of Lot 37; do to building height.

Also conduit is in to the West end of the Airport to the sign. There is an additional charge of \$3845.00 that needs to be pay to the PUD for the extra cable that needs to be pulled through for all the hangars to get power. This will be coming out of Capital Improvement.

Council member Freels made a motion to accept the payment for the PUD, Council member Dawson seconded the motion. Motion passed unanimously.

Public Works Director JD Smith stated that they elected not to extend the helicopter or overflow rent parking with rock or compacted rock due to cost. The Commission did not meet on this issue.

Public Works Director JD Smith discussed with the commissioners and city officials and Airport commissioner Spurgeon recommended that we implement a tie-down fee. Our current resolution states that aircrafts that are tied-down in parking spaces will pay the rate fee adopted by Council, the fee is \$135.00 dollars per month with no time limit to start or to end. What they elected to do was to implement a daily fee. Airport Commissioner Smith asked who they were. PWD Smith replied Pam, Lee and I. It implements a daily fee parking fee of \$10.00 dollars per day, it will be set at a minimum of 48 hours if is less than 48 hours there will be no fee associated with it.

Councilman Freels asked is this on the tarmac? PWD Smith replied yes. Councilman Freels also asked how many tie-down spaces are on the tarmac. PWD Smith replied, 3 T – spaces for large aircrafts and 8 T - spaces for smaller aircraft.

City Clerk Olsen, reminded all the Council members that the airport is in the red by \$7,000.00 dollars and something needs to done about it and the increase would alleviate the debt.

Councilman Freels asked was it decided last year that no helicopters would be parked in the tie-down area. PWD Smith replied not officially.

Public Comment:

Scot Baker replied by saying that last year he had talked to Mayor Webster and PWD Smith and other people and it was decided that no helicopters would be on the tarmac area and that this was what was agreed on.

After a lengthy discussion Mayor Webster suggested the following:

- #1 – Send the resolution back to the Airport Commission since it was not reviewed by them or
- #2 – Pass it as it is.

For the time being it was decided that 3 tie down spots would be rented, one (1) to Scott Baker, one (1) to Smith's and one (1) for transient, the rest of the helicopters should be parked at the leased property for each person. This will be discussed by the commission at a later date.

A motion was made by Councilman Freels to approve Resolution 09-03 to establish tie down daily fees. Motion was seconded by Councilman Scheller. Motion passed unanimously.

GEBBERS FARMS UPDATE:

The mainline around the building is completed; the water meter vault has been installed which the City will maintain after they are on a schedule. They extended the line down to highway 97 and GFI (Gebbers Farms Inc.) entrance. They also extended the line to our existing 10" main line at the Gebbers Farms warehouse parking lot where the hydrant is located in the center. They exposed the main line today, they poured the dead man that is going to restrain our main line and will allow connection to their main line. It will probably happen next week and they will have to pressurize test the line and perform bacteria tests prior to connection.

POLICE CHIEF RON OULES- POLICE DEPARTMENT:

POLICE DEPARTMENT UPDATE/STATS:

Chief Oules stated that he will send one of his officer's to training in Moses Lake, is a one day training and the fee is \$15.00 plus gas. Malicious mischief's are down and is due to the officer's stopping, talking and checking with people at different times. 23 hours of overtime are refundable. He also stated that they have two new reserve officers, they will be sworn in at next council meeting.

RECESS: At 7:45 p.m., Mayor Webster adjourned the City Council Meeting for a five (5) minute recess, at the end of which, Council would convene into Executive Session to discuss Potential Litigation.

EXECUTIVE SESSION – RCW 42.30.110 – POTENTIAL LITIGATION, APPROXIMATELY 15 (Fifteen) MINUTES:

Mayor Webster announced that Council would be adjourning into an executive session at 7:50 p.m. to discuss potential litigation for approximately 15 (fifteen) minutes. At 8:05 p.m., Mayor Webster announced that the executive session had ended. He then reconvened into regular session at 8.06 p.m.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 7:45 p.m.

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Mayor Lee Webster

ATTEST:

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City Clerk/Finance Director Pamela Olsen, MMC