

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Kris Dawson, Bob Fateley, Dave Freels and Art Smyth. A quorum was present. Also present were Public Works Director Smith, Chief of Police Ron Oules, Finance Director Pamela Olsen and Deputy Clerk Desha Dawson.

Council Member Freels moved to approve the minutes from the Regular City Council Meeting on 03/11/09 as submitted. Also approved were the Special Meeting Minutes from 3/24/09 as submitted. The motion was seconded by Council Member Fateley and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 04/08/2009 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers #42519 through #42606 in the total amount of \$164,373.20. Payroll Fund voucher numbers #11470 through #11527 in the total amount of \$81,929.88.

**ADDITIONS/CHANGES TO THE AGENDA:**

Mayor Webster announced that the previously requested 15 minute Executive Session would not be held as it is not necessary at this time.

**PUBLIC COMMENT:**

Rebecca Meadows of KOZI Radio asked if there had been any news on a possible replacement Council Member for the recently vacated position. Mayor Lee Webster stated that there had been applicants, one of which had an interview coming up this Friday at the applicants' request. No decisions have been made, but the City is considering all of the applicants at this time.

**COUNCIL MEMBER BOB FATELEY:**

**EMS & FIRE AGREEMENTS:**

Council Member Fateley stated that Council had received the current 6-year EMS & Fire District Agreements in their Council packets. These agreements reflect what has been discussed and mutually agreed upon at prior City/District meetings. Council Member Fateley stated at this time, he recommends approval of these agreements, upon review and approval by City Attorney, Chuck Zimmerman. Council Member Dawson asked if the amounts noted in the contracts for repair/maintenance, rental and other expenses would be reviewed yearly. Council Member Fateley stated yes, they would be.

**MOTION:** Council Member Freels made the motion to authorize Mayor Pro Tem Bob Fateley to sign the 6-year EMS & Fire District Agreements upon City Attorney Chuck Zimmerman's review and approval. Council Member Dawson seconded the motion and the motion passed by majority vote. Council Member Smyth abstained from the vote.

**MAYOR WEBSTER**

**RESOLUTION NO. 09-02 – SUPPORT FOR CONTINUED OPERATIONS AT THE ALTA LAKE STATE PARK, PATEROS:**

Mayor Webster stated he has been asked to write a letter of support for the continued operations at the Alta Lake State Park, which has been placed on the Washington State Parks and Recreation Commission list for possible park closures in 2009. Mayor Webster presented Resolution No. 09/02 to the City Council for review.

**MOTION:** Council Member Fateley made the motion to approve Resolution No. 09-02, declaring the City of Brewster's support for the continued operations of the Alta Lake State Park, Pateros Washington. Council Member Freels seconded the motion and the motion passed unanimously.

**FINANCE DIRECTOR PAMELA OLSEN:**

**MONTHLY TREASURERS REPORT:**

Finance Director Pamela Olsen presented the Monthly Treasurers Report to Mayor Webster and City Council. She stated that there are still some funds in the red (Arterial Streets and W/S Construction), however these funds have Public Works Trust and TIB monies coming in, so they are not a concern at this time and should recover next month. Streets are also in a bit of trouble, but this should also clear by May. The Parks fund will start showing improvement by May, as this is the month when the tenants with May leases will begin to pay the increased lot rate and flat rate water/sewer/garbage rates, effective May 1<sup>st</sup>. The Community Center is in the red at this time. Council Member Fateley stated that the large number of community events scheduled (fourteen) should help bring this fund back into the black, or close to it. Sewer is in the red at this time, however is recovering from three (3) major repairs/expenses in this department – equipment repairs and winter snow removal.

Finance Director Olsen also stated that by the May City Council Meeting, she will have the Monthly Finance Reports that the Mayor had requested which will show a percentage of the funds used to date and this will be documented on a monthly basis.

Finance Director Olsen also reminded Council of the WFOA Cash Basis Accounting class that she and Council Member Dawson will be attending on April 14<sup>th</sup>, in Wenatchee.

**EDDIE ALLEN – CCCC:**

**COMMUNITY CENTER UPDATE:**

Director Eddie Allen stated that the memberships have dropped from 218 to 110. He feels this is primarily due to the fact that the men's indoor soccer league is done for the season. Youth soccer sign ups are next month, so memberships should pick back up.

To date, there are fourteen (14) events scheduled at the Rec Center. There is no alcohol allowed at the Community Center and so far, there have not been any problems with this, primarily due to communication through the Director, the families and the security officers.

Right now there is one issue Director Allen would like to address with respect to the verbiage on the event contract regarding "door checks". The security officers do limited "door checks" to make sure no one entering the premises is trying to bring in alcohol or drugs. The question is whether this can be done without properly wording this in the contract to cover the issue and what to do should someone refuse to have their backpack, handbag or coat pockets checked?

Council Member Fateley asked about posting signs specifically stating that everyone entering the building is subject to a "door check" and the reasons for this. Public Works Director Smith agreed, stating the guidelines should be specific in contract wording and signage so that no one is segregated. Public Works Director Smith also stated that it should be noted on the contract and in the signage that you will be subject to a spot check, belongings and person, if it is suspected that you have drugs or alcohol in your possession. Council Member Fateley agreed, also stating that the contract and signage should clearly state that no drugs or alcohol is allowed on the premises – period.

Council Member Fateley asked if there were security officers there at the door to enforce the door checks. Director Allen stated that security is only there from 8:00 pm on, however, he is there earlier to open up the facility and allow for set up. He also noted that loitering has been an issue. Security would like to know the time frame for allowing people to leave the facility and go to their cars in the parking lot and then wanting to come back into the facility. There was also a question raised of how to make sure these people were not consuming alcohol in the parking lot. Police Chief Oules stated that the officer working that shift would be the one who should contact these individuals if it were suspected they were consuming alcohol in the parking lot.

Mayor Webster stated that the Little League fields look better than they have in the past two to three years and thanked Director Allen and his staff for the hard work they have put in to get the fields ready for play. Director Allen stated that he would like to thank all of the players and their parents who participated in the Saturday field clean up as well.

Director Allen stated that there have been two meetings held regarding the May 9<sup>th</sup> Cinco de Mayo Celebration. The first meeting was very productive however the second meeting was not as good. He is not sure where it stands right now, but would like to hold this celebration and will continue to work with the community to ensure its success and continuation

Director Allen also reported that he had met with David Garcia regarding a group of individuals who are interested in playing basketball at the Rec Center in the evenings. Mr. Garcia stated he would be able to guarantee at least twenty (20) people for this, at least two nights a week. Director Allen stated he would like to have a guaranteed number of people who will be attending as it would not be cost productive to staff the Rec Center two nights a week in the evening, if it is only for a small number of people. He is willing to work with Mr. Garcia, and the group of individuals wanting to start an evening volleyball group, to find the best solution for both the Rec Center and those who wish to use it. Basically, Director Allen stated that if the group(s) can commit to a minimum number of people, then we can commit to having it open for their use.

Mayor Webster stated there is a meeting scheduled with Scott Kreiter, PUD, at 10:00 am on the Community Center on April 30<sup>th</sup>, at which time he will be discussing the FERC

Wells Dam relicensing and future park expansion. He will keep Council apprised of any new information regarding this.

**PUBLIC WORKS DIRECTOR - J.D. SMITH**

**COMMUNITY CENTER/POOL:**

Public Works Director Smith submitted a quote on the pool filtration pump replacement cost. These quotes are solid and much better than the original numbers. This quote comes from Gray's Electric out of Wenatchee. The costs, including the pump, freight, rebuild and set as well as epoxy coating of the exterior pump and column came in just under \$10,000. Considering that the cost for replacing this pump could be as high as \$17,000.00, Public Works Director Smith feels that this is the best solution for the best price.

**MOTION:** Council Member Smyth moved to approve the request for funds to replace the Brewster City Pool filtration pump, to be performed by Gray's Electric, at a cost of \$10,000, of which the funds will be taken from Capital Outlay. The motion was seconded by Council Member Freels and the motion passed unanimously.

**REQUEST FOR QUALIFICATIONS FOR CITY ENGINEER:**

Public Works Director JD Smith presented Council with a Request for Statements of Qualifications to provide "on call" engineering services for the City of Brewster. Our current engineer service is based out of State, and Public Works Director Smith would like to look into the possibility of having an "on-call" engineer to save costs, as well as obtaining a local company. Our current engineer company has done an excellent job, however due to the economy, Public Works Director Smith believes we need to look into ways to cut costs and put some money back into our local economy as well. The qualified applicants will be scored on a point system, which will enable us to choose an engineer based on the criteria that will best suit our needs.

Council Member Fateley stated he believes this is a great idea and we should, if possible, be using local services.

Public Works Director Smith stated that the statement will be released on Monday with a two-week response time from applicants.

**AIRPORT UPDATE:**

Dan Smith, Airport Commission Chairman stated that he recently attended the LATTs meeting, which is now in the public comment phase with respect to where the focus should be regarding State funds distribution. There is currently 2.4 million dollars slotted for improvements for the approximately 184 airports in Washington State. Fuel taxes are down, therefore State funds are down. Our Federal funds are not affected by this, however. Smith stated that land use and airport protection are big issues with the State. Smith also stated that due to the falling economy and funds, there have been two State airports that he is aware of that have recently been shut down, one of those being in Blaine, Washington.

Chairman Smith informed Council that we do have an operable beacon. It will need to be installed. This was a rebuilt beacon we obtained from Winthrop. Council Member Freels stated that he can bring a man-lift to the Airport to assist in the installation. He will contact Chairman Smith to set up a date and time to do this.

Public Works Director JD Smith stated that the sand piles between the lagoon and the Airport have been moved. The line installation for power is progressing and should be in by next week.

PLANNING COMMISSION UPDATE:

A map had been delivered to the Council Members on April 7<sup>th</sup>. This map shows what the County has requested for the Urban Growth Area extension. Public Works Director Smith stated that the City of Brewster cannot support this requested area with the necessary infrastructure. Acceptance of this UGA extension would ultimately require a new Wastewater Treatment facility. The Planning Commission would like to set up a meeting to discuss this with Council and go over how we as a City would zone the UGA, versus the County's zoning proposal.

The Planning Commission meets the first Tuesday of each month, with the next meeting being scheduled for May 5<sup>th</sup>.

**ACTION:** Public Works Director Smith will have Administrative Assistant Sandra Miranda coordinate the workshop between the Planning Commission and the City Council Members for the May 5<sup>th</sup>, regularly scheduled Planning Commission Meeting, 6:00 pm in Council Chambers.

GEBBERS FARMS INCORPORATED PROJECT UPDATE:

Public Works Director Smith stated that he had been contacted by Eric Smith of Erlandsen & Associates, who informed Director Smith that Gebbers Farms had hired Pipkin Construction out of Wenatchee to complete the main line extension. A pre-con meeting was held on April 6<sup>th</sup>. The project is moving along well.

STREET SWEEPING / SEWER CLEAN OUT / SPRING CLEAN UP:

Public Works Director Smith stated that the City of Bridgeport will be allowing us to use their sweeper for spring street sweeping in Brewster. We will only be required to replace the brooms that we will use.

The sewer/storm drain maintenance/clean out will occur the week of April 13<sup>th</sup> through the 17<sup>th</sup>.

The annual City of Brewster spring clean up will be the following week, April 20<sup>th</sup> through the 24<sup>th</sup>. The City crews will only be picking up yard debris (leaves, grass trimmings, small branches, etc). This was noted in the spring newsletter, which was mailed out this week.

**POLICE CHIEF RON OULES- POLICE DEPARTMENT:**

**POLICE DEPARTMENT UPDATE/STATS:**

Police Chief Ron Oules reviewed the PD stats for the month of March. All but fourteen (14) hours of the overtime noted will be reimbursed. The fourteen (14) hours of overtime was due to shift coverage for illnesses.

He stated that the 911 abuse is primarily from the school. It is required that they dial and "9" to reach an outside line and because of the way that the phone/computer program is set up, if they dial "9" to get an outside line and wait too long to dial, it automatically will dial 911. The school is working on a way to remedy this problem.

Chief Oules also noted that the malicious mischief was high on the stat sheet as well. This is primarily due to the number of graffiti incidents. There will be a meeting on April 13<sup>th</sup> at the Columbia Cove Community Center to coordinate a block watch program and field questions, concerns and possible solutions with the citizens of Brewster. He also encouraged the citizens of Brewster to call the station anytime there is an issue with traffic, loud music. The only way the Police department can address these issues is if they receive the calls and preferably, while it is occurring.

Council Member Dawson asked how the City addresses the number of vehicles at city residences, in accordance to our City Ordinance, and who is the one to enforce this. Public Works Director Smith stated that this would go through the City Code Enforcer, Darren Moore. However, if there is a concern with respect to this, City Hall and/or the Police Department should be contacted. Council Member Dawson also asked if there were any City Ordinance stipulations regarding people living in outbuildings and sheds. Public Works Director Smith stated there is an Ordinance in place and he and the Building Inspector would be on the watch for anyone in violation of this Ordinance.

Chief Oules asked if burning permits were still required for burning within the City limits during the permitted burn season. Public Works Director Smith stated yes they were required.

**COPS GRANT:**

Police Chief Oules stated that he has submitted the request for the COPS Grant for one (1) officer. The Federal Government will close out their books for the year in July, so by August or September, he should know more about where we stand with the Grant request.

Chief Oules noted that the Police Department will be applying for a grant in the amount of \$11,775.00 from Government Stimulus monies. This grant will be submitted by April 9, 2009. If received, this money will go towards day-to-day operations. He has submitted several requests recently for training and equipment for his department and plans to use this money to help offset some of those costs to the City.

04/08/2009

**ADJOURNMENT**

With there being no further business to come before the Council, the meeting was adjourned at 7:00 p.m.

---

Mayor Lee Webster

ATTEST:

---

City Clerk/Finance Director Pamela Olsen, MMC