



The 2007 Annual Brewster City Council Retreat was called to order at 9:00 am by Mayor Lee Webster. Those present included: Mayor Lee Webster, Council Members David Freels, Jerry Tretwold and Kris Dawson, Finance Director Pamela Olsen, Public Works Director JD Smith, Park & Rec Manager Gary Reese, Chief of Police Ron Oules, Police Department Administrative Secretary Juana Escobar and Deputy City Clerk Desha Dawson.

RATE INCREASES:

Mayor Webster opened discussion regarding 2008 Rate Increases.

ENVIRONMENTAL & LAND USE:

Public Works Director J.D. Smith stated that most of our rates for the City are below most of the County rates, when compared. We may be able to have Kurt Danison look at these to add what we done have, raise what rates need to be raised and decide which rates to keep the same.

WATER AND SEWER RATES:

Water/Sewer rates are set on a four-year Resolution. Everyone is being charged a tap rate for new water/sewer connection with the exception of the Eastbay Development, as their tap rates are included in their lot purchase. These charges, and who is paying them, are being tracked by the City office staff and the Public Works Director.

Public Works Director Smith would like to see tap rate increases at 4-5% each year as this will allow for progressive, reasonable increases without charging too much to the citizens considering the amount of developmental growth in our area. Council Member Tretwold stated he would like to see the 5% rate increase across the board for all water and sewer rates per year, as approved in the Resolution, as the rate increase per year will help cover costs of new equipment and repairs for the City.

PARKS, SWIMMING POOL AND RV PARK:

Angle Trailer Park:

Public Works Director Smith stated that the lot fees at the Angle Trailer Park for singlewide and doublewide trailers currently includes water, sewer and garbage fees. The current fee for a singlewide lot is \$170.00 per month and doublewide is \$206.00 per month. In 2003, Finance Director Olsen was told by the previous Public Works Director, Mike Shenyer, not to charge the Angle Trailer Park for utilities, ie: water and sewer rates since December of 2003. Public Works Director Smith estimated that the City of Brewster has lost around \$86,000.00 over the past four years by not charging for utilities. He is proposing that there be a lot fee increase to \$250.00 per month for singlewides and \$300.00 per

month for doublewides. This would provide a net revenue of \$37,824.00 per year for utilities. Public Works Director Smith indicated that this rate increase if approved, to include utilities, would go into effect in 2008 with a subsequent 10% increase across the board in 2009.

Public Works Director Smith noted that originally, since there are only three meters that supply the entire Angle Trailer Park, he had proposed installing individual meters on the residences at ATP. This would, however, require a large amount of money and time due to the way the infrastructure is set up on water and sewer services.

Public Works Director Smith stated that he believes the City should have the rate increase to include lot fees plus a flat rate to cover water/sewer/garbage. Council Member Tretwold said that we should, however, give official notification of the rate increases and when they will go into effect as well as how much per year. He also asked if the ATP had ever been designated as "low income". Finance Director Olsen stated that the ATP has never been designated as low income. Mayor Webster stated that Public Works Director Smith should contact Chuck Zimmerman with Ogden, Murphy & Wallace to go over the legalities are.

ACTION: Public Works Director Smith will contact Mr. Zimmerman regarding rate increases at Angle Trailer Park.

Swimming Pool/Rec Center:

Rec Manager Gary Reese stated that he would not like to increase the pool or Rec Center rates at this time. He would like the rates to stay the same so he can track revenues in 2008 and compare them to 2007. He will be pushing the Rec Center memberships.

RV Park:

Rec Manager Reese would like to have the rates increased at the RV Park. He also stated he would like to talk to the Omak RV Park regarding advertising Brewster's RV Park for some of their overflow when they are at full capacity.

As far as the tent spaces, it was asked if we could take out the "weekly" tent rental fee and have tent spaces only rented by the day only. Finance Director Olsen will have this change made.

Park Usage Fees:

Police Chief Oules stated that although he did believe we should be charging adults for park use, he questioned whether or not youth groups should be charged. Public Works Director Smith stated that the parents of some of the kids who use the fields do contribute to a lot of the clean up in the spring, ie: field maintenance, cleaning the dugouts, concessions, etc. Rec Manager Reese would like the fees for adult league park usage left the same, and possibly "waive" the youth league fees. This would depend upon the impact of the activity on the field. It was also recommended that the youth league park use fees also read "or in kind". That change will be made. Rec Manager Reese stated he would like the "special events fee" left in the park usage fees.

Park and Rec Manager Reese stated that the basketball hoops at the "Goehry Memorial Park" are being moved from their original location next to the boat launch to be re-installed across from Angle Trailer Park. Mr. Goehry's sons' are okay with the move, as long as it is still referred to as the "Goehry Memorial Park". Reese noted that this would free up area for more boat launch parking as well as locating the basketball court closer to the Rec Center.

RENTAL AND USAGE FEES:

Public Works Director Smith noted that the school age, single membership fees for Columbia Cove Community Center have not been increased since 2005. Park and Rec Manager Reese stated he will be charging the same, \$13.00 and \$33.00, in 2008 for that age group.

All other rental and usage fees would be subject to the 5% increase, or as deemed appropriate.

EQUIPMENT RENTAL:

Public Works Director Smith stated that all internal rates will reflect the standard 5% increase, or as otherwise deemed appropriate. The external hourly rates will not change, and will only be used if the rental is associated with City use or City needs.

CEMETERY:

Public Works Director Smith stated that the City does purchase headstones through Tacoma Monumental. Council Member Tretwold recommended taking out the section that reads "headstone purchased through City", and have it read "Headstone Setting Fee". All other airport rates subject to the 5% increase, or as deemed appropriate.

AIRPORT:

Public Works Director Smith stated he had no changes in the Airport rates and fees. All rates and fees subject to the 5% increase, or as deemed appropriate.

LICENSES/PERMITS:

Public Works Director Smith had no changes to the current license and permit fees, with the exception of dog licenses. The City recently passed an ordinance on Pit Bull dogs, which requires a lifetime license for the animal. The fee for the lifetime license will be the yearly license rate x10.

POLICE DEPARTMENT:

Police Chief Oules stated that the Police Department fees for officer reports and civil service testing will be subject to the 5% increase, with the except of the finger printing, which will stay at \$20.00.

He also asked about checking into a paper-serving service. He does not know what the fees are in other areas, but we could offer this service and set our own fee, ie: \$50.00, and only serve papers within the City Limits.