

10/10/2007

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Bob Fateley, Kris Dawson and Dave Freels.

Council Member Fateley moved to approve the minutes for 09/12/2007 as sent. The motion was seconded by Council Member Dawson and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 10/10/2007, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers #40990 through #41076 in the total amount of \$496,881.62. Payroll Fund voucher numbers #10576 through #10616 in the total amount of \$76,060.18.

MARK MILLER RE: PUD EXTENSION (Shoreline and Docks):

Mayor Webster opened discussion regarding the Notice of Public Hearing and Determination of Environmental Non-significance issued by the Douglas County PUD. Mayor Webster stated that he was contacted on Monday, October 8th by Gail Howe, Mayor of Pateros, regarding the Public Hearing that was to be held that same day in Bridgeport. The purpose of this meeting was to receive public testimony on the proposed amendments to the District's Land Use Policy governing the use and establishment of docks and piers on the Wells Reservoir. For the City of Brewster, this change in Policy basically means that they will not allow any new docks or piers except within the "current" City limits of Brewster. Neither Mayor Howe nor Mayor Webster were aware that this meeting was taking place prior to their discussion that day. Mayor Webster stated that he never received an e-mail, phone call, letter or any other form of an official announcement.

From what Mayor Webster understands, Brewster, Bridgeport, Pateros and the Okanogan County PUD were never notified of this Public Hearing and were not included in the notification of the proposed changes to the Land Use Policy. However, NIMS and other Federal Agencies had been properly notified.

He stated that he is very upset with the fact that the City of Brewster, as well as the other affected surrounding communities, have not been included and informed in the notice of change in the Land Use Policy.

Mayor Webster then introduced Mark C. Miller, who presented a video as well as a written comment, he wrote to the Douglas County PUD, Robert W. Clubb, Ph.D, Chief of Environmental and Regulatory Services. His video depicted the differences between the Chelan County shorelines vs. the Wells Pool shorelines and the concern for our economic environment. Mr. Miller said during the meeting this spring with FERC (Federal Energy Regulatory Commission) he stated his concerns and views and tried to discuss the adverse effect the PUD's Land Use Policies would have had on our county and cities. He also asked for a study to be done of the economic impact that the PUD's policies would have upon our communities and has yet to see such a report and then next announcement he heard from the Douglas County PUD is "No more docks in the county."

Mr. Miller feels this is a big issue that cannot be ignored. He also stated that this is not personal for him; he simply feels a need to rally for our county and our community to

make sure we are getting treated fairly. He stated that pursuing a lawsuit may be the only way, and has asked the Council to strongly consider this.

Mayor Webster stated that he is very discouraged with the PUD's efforts to work with us as well as the full disregard for our City and the area of the Wells Pool. The fact that the City of Brewster and the surrounding communities were never contacted regarding the proposed Land Use Policy changes is not justifiable. The proposed policy change is something that will directly affect this community, economically and environmentally.

MOTION: Council Member Freels made the motion to give Mayor Lee Webster the authorization to pursue action necessary to coordinate efforts to stop the Douglas County Public Utility District from enacting their proposed restrictions on construction of docks and piers on the Columbia River in Okanogan County. Council Member Fateley seconded the motion and the motion passed unanimously.

Mayor Webster noted that the cut-off date for written comments to be submitted is October 11th with another Public Hearing to be held on October 15th at the District's East Wenatchee office at 2:00 pm. He stated that he would be attending this meeting, hopefully with Resolution No. 07-12 in hand.

MAYOR LEE WEBSTER

RESOLUTION NO. 07-12, DOUGLAS COUNTY PUD RESTRICTING AND LIMITING DOCKS OUTSIDE OF THE CITY LIMITS:

Mayor Lee Webster presented Resolution No. 07-12 to the City Council. This Resolution was presented with respect to the Douglas County Public Utility District and the issuing of a Determination of Non-significance for a proposed action under the State Environmental Policy Act to amend the District's Land Use Policy governing the use and establishments of docks and piers on the Wells Reservoir and that the new Policy prohibits the installation of docks and piers along the Columbia River in Okanogan County.

Resolution No. 07-12 states that the City of Brewster has not received notice of, nor has there been any attempt to collaborate with the City Council on issues that have an effect on the tax paying citizens of the City of Brewster and that the City Council of the City of Brewster hereby requests that the Douglas County PUD give the City of Brewster direct and timely notice of all future actions relating to the lands within the Okanogan County.

MOTION: Council Member Freels moved to approve Resolution 07-12, as presented, requesting that the Douglas County PUD give the City of Brewster direct and timely notice of all future actions relating to the lands within the Okanogan County. Council Member Dawson seconded the motion and the motion passed unanimously.

BREWSTER PLANNING COMMISSION MEMBER VACANCY:

Mayor Webster announced that Roy Westerdahl has resigned from the Planning Commission. Roger Erlandsen stated he had hoped that Mr. Westerdahl would stay as he has contributed so much and has been a very beneficial member. Mayor Webster expressed the same thoughts. He also noted that if there were anyone interested in filling this vacancy, or if anyone had a recommendation, to please contact him.

CLERICAL WORKERS UNION AGREEMENT:

The Clerical Workers Union Contract was discussed. Finance Director Pam Olsen stated that she had talked with Gil Sparks, Attorney, regarding the addendum contracts and he had stated that as long as both the Police and City clerical staff agreed to the contracts, then it could be passed as presented. The question initially raised was with regard to whether or not the clerical workers would benefit from separate contracts.

Council Member Fateley stated that he had met and spoke with Fred Meiner, Teamsters Business Representative, and Mr. Meiner had stated if and when the population of the City expanded, the clerical workers would break off into separate contracts at that time anyhow. Another question was raised regarding going forward with the contracts in the middle of the year, as this may present some problems with the original contract dates. Council Member Fateley suggested having the discussion at the November 14, 2007 Council meeting when all members of Council could be present.

SET DATE FOR PUBLIC HEARING RE: COMP PLAN:

Mayor Webster reported that the Comp Plan is now complete and has been sent to CTED for approval. A prior Public Hearing was held for public comment, with none received. A second Public Hearing needs to be set for the November Council Meeting. Mayor Webster asked that copies of the completed Comp Plan be sent to the City Council Members for review.

Roger Erlandsen stated that the Comp Plan shows a large amount of urban growth, particularly to the West. A large amount of time was spent on transportation, traffic flow and other areas of growth and improvements within the City's core. Erlandsen asked if the letter from the Gebbers Family was included in the Comp Plan packets. Mayor Webster stated he would check into this, as he did not recall seeing the letter.

Mr. Erlandsen stated that the letter addresses a request to expand the urban growth boundary by 900 acres to the North, which would include the Bud Smith property to the Hanford Cut-Off Road. If this property were to be included, the Gebbers Family would have to submit an annexation request. Mr. Erlandsen noted it would be advantageous for the City to include this property in the Comp Plan. He did state that due to the fact that he and Tory Wulf both work with/for Gebbers, they could not assist with the request as there would be a conflict of interest. Erlandsen did state that the City could consider this request at the November Council meeting when reviewing the Comp Plan.

ACTION: Finance Director Olsen will contact Kurt Danison regarding the extension of the Comp Plan and whether the Public Hearing is to be set for the Comp Plan or the SEPA review.

MOTION: Council Member Freels moved to set the date of November 14th for the Public Hearing regarding the City of Brewster Comprehensive Plan. Council Member Dawson seconded the motion and the motion passed unanimously.

WA STATE ARCHIVES LOCAL RECORDS GRANT PROGRAM:

Mayor Webster announced that Darryl Shenyer, Office Assistant, had applied for the 2007-2009 Washington State Archives Local Records Grant Program. On September 20th, 2007, Darryl received notification that the City of Brewster had been selected as one of the award recipients. It was stated that we would receive \$19,995.00 for our Regular Grant proposal. This money will be used for the proper storage of our City Records in

the form of storage shelving and acid/lignin free storage boxes for City documents, reports and maps. It will also provide approximately four (4) months wages for the project, as well as the costs of having our essential records sent to Ellensburg for proper archiving long-term storage which will be saved on a portable hard disk.

Mayor Webster commended Darryl for his hard work on the Grant monies we received. He also stated that the City of Brewster website is very commendable and impressive. This website was recently re-designed by Office Assistant, Darryl Shenyer. Finance Director Olsen stated that we recently received a compliment from the Washington State Department of Information Services on how nice our website was coming along. Roger Erlandsen stated he has visited the website and agrees that it is very appealing and well designed.

PARK AND RECREATION MANAGER – GARY REESE

RECREATION AND PROGRAM UPDATES:

Recreation Manager Gary Reese gave an update on the Rec Center. He stated that the Tae Kwon Do classes have recently started, with nine (9) kids in the 4-7 year old age group and thirteen (13) kids in the 8 years and older group for a total of 22 kids. He also noted that they had a record fifty-three (53) kids at the Rec Center participating in various activities after school on October 6th, which he hopes will continue.

Upcoming events include the Iccle Piano Trio which will be performing at the Rec Center on December 10th at 7:00 pm. Admission will be \$10 for adults, \$8 for senior citizens and school age children and children 8 years and younger will have free admission. He also stated that he has been in contact with Serena Fiacco, a dance instructor from Omak, who is interested in possibly starting some dance classes here in Brewster. He will be contacting her for more information soon.

Manager Reese also stated that the Little League baseball field has been cleared of weeds and has been sterile sprayed, so this should cut down on the spring cleaning of the fields. He is also planning to build up the pitchers mounds as well. He stated that the swimming pool cover and reels have been installed and the PUD will be coming to inspect this on October 11th. The bathroom parking area is near completion. This area consists of a 20 x 24 foot paved space that was funded through the IAC Grant, which will be completed and Gary will turn in the time tracking information to Finance Director Olsen once it is done.

PUBLIC WORKS: (Public Works Director J.D. Smith was not present at Council, however submitted a typed update on the following items to read as follows):

STREET SWEEPING:

The City of Brewster contracted North Country Sweeping to sweep the entire City. Overall, the job was okay. It was felt that they could have done a better job in some areas, particularly with rocks. The total time spent sweeping was 19 ½ hours at \$100.00 per hour. The total cost was \$1950.00. Public Works Director Smith noted that he had spoke with Tory of North Country Sweeping regarding areas of concern and the overall job that was performed. Smith also stated that he would continue to research sweeping companies that have broom with vacuum assisted street sweeping for further jobs.

LIFT STATION EASEMENT UPDATE:

Public Works Director Smith noted that the agreement has been modified and they are waiting for the legal description from Erlandsen & Associates. Once that has been

received, then the landowners will sign the agreement and it will be filed with the County. Smith also noted that the cost to upgrade the lift station pumps to 3-phase power is estimated to be \$6,640.00, which is less than originally anticipated.

WWTP UPDATE:

Public Works Director Smith stated that the Treatment Plant Upgrade is on schedule. The Department of Ecology was here last Wednesday for a walk-around inspection and was very pleased with the progress of the project. Public Works Director Smith stated he had asked the DOE about getting Shannon Plumbing to do the Headworks buildings #1 and #2 upgrades after the completion of the current upgrade without going out to bid again. Shannon Plumbing has another project scheduled after ours, but should be able to come back. The DOE stated that the project could be split into project A and project B, with Shannon Plumbing completing project A, demobilizing and then coming back at a later date to complete project B.

PLAZA POINT UPDATE:

Darren Moore, City Building Inspector and Roger Erlandsen, of Erlandsen & Associates, spoke with regards to the Plaza Point Development. Mr. Erlandsen stated that the Development Agreement is close to complete. Issues regarding irrigation have been addressed with respect to the conveyance of irrigation water to the City, based on a landscape water budget on a one-year landscape plan. The other issue is the choice of a Developer. Hopefully, the updates to the Development Agreement will be completed and ready for Council review at the November Council meeting.

POLICE DEPARTMENT – CHIEF RON OULES

PD UPDATE:

Police Chief Oules stated that Sergeant Kelly Hook is now back on full active duty. Having him back to work full-time should help cut some of the overtime.

Chief Oules noted that the Court Clerk has continued to do an outstanding job collecting back monies owed for infractions and court fines. He states that they have nearly doubled the money taken in when compared to the same time last year, which is right around \$59,400.00 so far.

OVERTIME:

Police Chief Oules stated that the total hours of overtime for the month of September are at sixty-four (64). However, if you take in account the hours that were added for the DUI emphasis patrol and security provided for town events, the actual overtime hours are right in line for what the normal amounts are for his staff.

The Police Department will be receiving reimbursement for their DUI emphasis patrol and Chief Oules will ask Juana Escobar, PD Administrative Assistant, when she expects to receive this money. He was not sure if all of the agencies had to report their hours in order for all agencies to be reimbursed, or if this was individually.

STATS:

Police Chief Oules presented Council with the September statistics which show an incident total of 169 for the month. It should be noted that the one (1) robbery incident logged is questionable, as the Police are finding on their investigation that what actually happened is not what was reported and may not have been an actual "robbery".

Police Chief Oules also noted that the department has gone almost one (1) year without a "major" incident. He believes that this is due to the officers currently on staff and all of their hard work.

NEW POLICE PATROL VEHICLE:

Police Chief Oules wanted to discuss the idea of the Brewster PD possibly obtaining the City Staffs' 2003 Ford Explorer through a transfer/sale. Chief Oules stated that the department is in need of another patrol vehicle and would prefer to have a 4-wheel drive. This new vehicle would be an "additional" car, assigned to Officer Natalie Cariker. The PD would then have two 4-wheel drive vehicles and both would be assigned to officers in town.

If the PD purchased the Explorer from the City, it would take a couple of months to outfit it for patrol. The estimated total projected cost to purchase the used vehicle and have all the necessary patrol equipment added would be around \$28,000 - \$30,000. He also stated that even if they were to "order" a new patrol car with all necessary equipment, it would still end up costing around \$32,000 - \$33,000, so basically either way they are in the same monetary range.

Council Member Fateley asked where the PD was on paying for the loans for the other patrol vehicles purchased previously. Chief Oules said as he understands, the loan would be paid off in December of 2007. Council Member Freels noted that he was also of the understanding that the loan would be paid in December as well.

Chief Oules stated that the current car reserve fund is at zero (0). He did note that the Council had previously approved a reserve car fund at \$34,000 in 2008, but the question is whether or not the current loan is going to be paid off in 2007, or if there is a balance owed that will remain in 2008. This could affect the exact amount that the PD has to purchase and outfit a new or used vehicle.

Chief Oules stated that before any further discussions were held regarding the vehicle, he would like to get clarification on the current loan, how much is owed and when the last payment will be made. Council Member Freels stated that would probably be the best route, as well as waiting until the entire Council was present to discuss it any further, more than likely at the November Council Meeting.

ADJOURNMENT

There being no further business to come before the Council the meeting was adjourned.

Mayor Lee Webster

ATTEST:

City Clerk/Finance Director Pamela Olsen, MMC