

01/10/07

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Bob Fateley, Art Smyth, Kris Dawson, and Jerry Tretwold.

Council Member Fateley moved to approve the minutes for 12/13/06 as corrected. The motion was seconded by Council Member Tretwold and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 01/10/07 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers 70172 through 40239 in the total amount of \$124,372.13 Payroll Fund voucher numbers 10205 through 10236 in the total amount of \$65,602.36.

OUTSIDE BURNING POLICY

Fire Chief Mike Webster discussed the new laws regarding outdoor burning and reported to council that Brewster is exempt from the law. Chief Webster reported that since finding out that Brewster was exempt he has began gathering burning policy information from the Department of Ecology and from the Association of Washington Cities. Council asked that Chief Webster prepare and submit a draft policy to them by the February 2007 meeting. Chief Webster also touched on ways he plans to educate the community about safe outdoor burning.

Chief Webster announced that the county had changed the firemen's call numbers, he then passed out a sheet showing the new numbers.

Chief Webster discussed the pension plan that the City pays to the Washington State Board of Volunteer Firefighters for the City's volunteer fire fighters. Chief Webster stated that currently the City pays into the pension plan for everyone on the roster with the exception of the high school volunteers. Chief Webster asked the council if he could go ahead and form a three person committee to work on criteria as to who should be eligible for the pension plan. Chief Webster stated that he would go ahead and file the names as usual this year and have a policy in place for 2008.

Action: Chief Webster will prepare and submit a draft policy to them by the February 2007 meeting.

FIRE DEPARTMENT LETTER

Council Member Tretwold reported on the two meetings that he and Council Member Freels had with Chief Webster and Jennifer Munson to discuss the dispatch fees issue and fire department morale. Tretwold explained that they felt that it was a good faith gesture to forward the money being held for dispatch fees to District #16 and he hopes that City and County can move forward and work together. Chief Webster reported that the first order of business would be to update the Mutual Aid Agreement between the City and the County.

WATER RIGHTS

Mayor Webster discussed what he calls "pay to play" in regards to developers coming into the city and proposing housing developments. Webster explained that the city needs to have in place an avenue in which the city can recover money spent on

infrastructure and costs for upgrading City services due to the additional load. Mayor Webster suggested that Attorney Pete Fraley be contacted to address the council again regarding these issues.

Action: Finance Officer Pam Olsen will contact Mr. Fraley and begin work on a draft ordinance.

ECONOMIC ALLIANCE

Mayor Webster discussed an invoice for 2007 membership to the Economic Alliance. Mayor Webster stated that the invoice was based on a per capita of \$1 which makes Brewster's share \$2,189. Council Member Fateley reported that he had attended two meetings and feels that they are doing more now than in prior years and feels that we should pay our share. Fateley told Council that a Loan Fund has been established and that money is available for people who are starting up a business.

JD Smith, Chamber President and Airport Commission Chairperson, announced that the Chamber is currently going through the Economic Alliance application process for both the Airport well and for new signage for both the North and South entrances into the City.

MOTION:

Council Member Tretwold moved to pay the 2007 membership for the Economic Alliance in the amount of \$2,189 as soon as possible. The motion was seconded by Council Member Smyth and passed unanimously.

Action: A check will be prepared and sent immediately.

SNOW REMOVAL

Finance Director Olsen requested on behalf of Building Inspector Darren Moore that the council look at our current ordinance regarding snow removal on sidewalks. Olsen stated that the current definition is in the nuisance ordinance and that it is very general. Moore feels that there should be different timeframes for removal between residential sidewalks and commercial sidewalks. Chief Oules stated that in his opinion it was a serious safety issue because it forces pedestrians to walk in the street when the sidewalks are obstructed.

Action: Building Inspector Darren Moore needs to provide Council with a proposed ordinance at the February meeting.

Council Member Dawson questioned why the public works crew were not out plowing during the day when the snow was melting. Mayor Webster stated that it was a safety issue because there are too many cars and pedestrians out during the day.

AIRPORT COMMISSION UPDATE

Airport Commission Chairperson JD Smith reported that he had not heard back from anyone at Homeland Security. Smith reported that Mike Chapman's water had frozen. Smith stated that it was determined that the water line installed by Chapman is his responsibility not the City's. Smith thanked the public works crew for the great job they have been doing this year plowing the airport. Smith stated that Gebbers is still working on the tree removal and that the PUD has not started the line extension. Council discussed the well at the airport and Chairperson Smith and Airport Manager Dave Smith will work on obtaining an estimate for a new well at the airport.

Action: Smith and Smith will obtain an estimate for a new well at the airport.

BREWSTER CHAMBER OF COMMERCE

Chamber President JD Smith reported that a Okanogan County Tourist Advisory Board meeting was going to be held on January 29, 2007 and that the Brewster Chamber would be requesting \$2,500 for advertising and website maintenance.

CODE ENFORCEMENT

Council Member Tretwold discussed code enforcement issues that Building Inspector Moore has been facing.

MOTION:

Council Member Tretwold moved to pursue enforcement of occupancy codes to the full extent of city ordinances. The motion was seconded by Council Member Smyth and passed unanimously.

POLICE DEPARTMENT UPDATE

Police Chief Ron Oules went over the monthly stats and overtime. Oules reported that he would have an annual stats report for council at the February meeting.

Chief Oules reported that the roof in the Police Department storage room where their records are stored is leaking. Oules stated that Council Member Tretwold had referred a certified roofer to him that estimated that the roof could be repaired for under \$1,500.

MOTION:

Council Member Smyth moved to approve the repair of the Police Department roof in an amount not to exceed \$1,500 and that the money be moved from the Capital Outlay Fund. The motion was seconded by Council Member Dawson and passed unanimously.

POLICE DEPARTMENT – A/C-HEATING UNIT

Chief Oules reported that obtaining a service agreement with Cascade Lakeside Lennox for their A/C-Heating Unit is possible. Council Member Tretwold questioned why there is not a building maintenance fund that takes care of all building issues instead of having each department responsible for repairs. Finance Director Olsen replied that could be changed if that's what council wants.

DOG CATCHING EQUIPMENT

Mayor Webster reported to council that a check in the amount of \$1,880.76 was refunded to Pateros for a discrepancy in contracted services and equipment purchases. Council Member Fateley asked if the previous dog catcher truck (a Chevrolet S10) could be given to the public works department. Chief Oules stated that he had no interest in the truck.

MOTION:

Council Member Fateley moved to transfer the previous dog catcher truck from the Police Department to the Public Works Department. The motion was seconded by Council Member Dawson and passed unanimously.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION – APPROXIMATELY 30 MINUTES TO DISCUSS PERSONNEL

Mayor Webster adjourned into executive session for approximately 30 minutes to discuss personnel at 7:10 p.m.

Mayor Webster reconvened into regular session at 7:40 p.m.

ADJOURNMENT

There being no further business to come before the Council the meeting was adjourned.

Mayor Lee Webster

ATTEST:

City Clerk/Finance Director Pamela Olsen, MMC