

11/08/06

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Art Smyth, Dave Freels and Jerry Tretwold.

Council Member Tretwold requested that in the future each department head give a written report of the progress of any previous action items. Finance Director Pam Olsen reported that the public works department is working together to pick out shirts to comply with the proposed dress code. Police Chief Ron Oules reported that the phone booths located between the Kick Start Saloon and the Lavendria have been cleaned up.

Council Member Tretwold moved to approve the minutes for 10/11/06 as sent. The motion was seconded by Council Member Freels and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 11/08/06 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers 40011 through 40076 in the total amount of \$78,894.04 Payroll Fund voucher numbers 10139 through 10170 in the total amount of \$66,899.00.

#### **LETTER OF RESIGNATION FROM COUNCIL MEMBER GEORGE WEBSTER**

Mayor Webster read into record a letter of resignation from Council Member George Webster. Council Member Webster stated in his letter that he is experiencing a conflict serving on council with new responsibilities at work and his family activities. Mayor Webster thanked Council Member Webster for his hard work and years of service on the council. Mayor Webster suggested preparing a Certificate of Appreciation for George.

**Action: Finance Director Olsen will have a Certificate of Appreciation prepared for outgoing Council Member Webster.**

#### **COUNCIL MEMBER POSITION CONSIDERATION/APPOINTMENT**

Mayor Webster discussed the appointment to fill George Webster's un-expired term. Mayor Webster stated that Kris Dawson had expressed interest in assuming the position.

#### **MOTION:**

Council Member Freels moved to appoint Kris Dawson to George Webster's un-expired term of Council Member for the City of Brewster. The motion was seconded by Council Member Smyth and passed unanimously.

#### **FIRE DEPARTMENT UPDATE**

Fire Chief Mike Webster was present to request money to make roof repairs and replace some windows in the fire hall. Webster presented council with three bids for the roof repair ranging in price from \$6,615 to \$9,924 and two bids for windows ranging in price from \$1,532 - \$2,395. Finance Director Olsen asked Chief Webster if he was planning to ask Fire District #15 for half of the cost of the repairs; Chief Webster said he would ask at the next meeting.

## **BUDGET REQUESTS**

Council Member Tretwold discussed that he would like the department heads to go back and reevaluate their 2007 budget priority lists. Tretwold stated that with the new lists and costs the council could then start setting aside money for the larger purchases. Council Member Freels questioned Finance Director Olsen in regards to the increase of property taxes from the new development taking place. Olsen responded by explaining that the City will not receive any money on new construction until 2008. Olsen stated that she is currently researching other revenues sources and that she will report back to council when her report is finalized.

## **PUBLIC HEARING – EMS LEVY – PROPERTY TAXES AND 2007 PRELIMINARY BUDGET**

Mayor Webster opened the public hearing to discuss the Emergency Medical Services (EMS) Levy, Property Taxes and the 2007 Preliminary Budget. Finance Director Olsen gave a brief staff report. There was no public input. Mayor Webster closed the public hearing.

## **ORDINANCE #790 – REGARDING THE EMS LEVY & ORDINANCE #791 - REGARDING PROPERTY TAXES**

Finance Director Olsen stated that the EMS levy would be \$38,500 and the Property Taxes would be \$247,000 same as 2006.

### **MOTION:**

Council Member Smyth moved to approve Ordinance #790 and Ordinance #791 as presented. The motion was seconded by Council Member Tretwold and passed unanimously.

## **DOUGLAS COUNTY PUD UPDATE**

Mayor Webster discussed a meeting he attended with Kurt Danison, Highland Associates and Public Works Director Mike Shenyer to discuss developing a Recreation Plan as directed by the Douglas County PUD in regards to their re-licensing program. Mayor Webster stated that he, Chief Oules and Mark Miller will be researching and gather information to show the need for an additional RV Park. Mayor Webster explained that he and the others will visit the Douglas County Library and do a comparison on other areas. When the data is compiled it will be forwarded to Mr. Danison to draft into a Recreation Plan.

## **AIRPORT COMMISSION UPDATE**

Airport Commission Chairperson JD Smith was present to discuss the PUD line extension at the airport. Smith stated that there is a \$500 permit which must be obtained for an easement for any work that is done within 150 feet of the centerline on Highway 97. Smith discussed a discrepancy in the contract for the line extension with the PUD; Smith stated that in the contract the digging of the ditch and the conduit was included in the cost, PUD says it's extra. Smith stated that an easement from Gebbers will also need to be obtained for the line extension.

Chairperson Smith reported to council that some of the trees that needed to be removed at the West end of the airport for the clear zone have been removed by Gebbers. Currently Smith is working with W&H Pacific Engineers and the FAA to determine the exact footage needed for the clear zone. Smith reported that the commission had been discussing a land swap with Gebbers to obtain land needed at the airport. Council Member Tretwold stated that he feels that Gebbers and their associates see the importance of the airport and for the airport's future growth. Smith reported that he has had an inquiry from a property owner at the Tacoma Land Company development about building a hangar.

#### **POLICE DEPARTMENT UPDATE**

Chief Oules reported on the monthly stats and stated that the overtime is back to normal.

Oules reported that the California authorities delivered the juvenile that he previously was planning on sending two officers down to get because of our departments inability to go retrieve the juvenile in a suitable amount of time to fit their timeline.

Oules reported that the school lights have been delivered and will be installed soon. Oules reported that the police department had received their grant money for the vests and reimbursed the Cumulative Reserve Fund for the upgrading of their computers. JD Smith recognized Officer Nattalie Cariker for her work on the Halloween Parade and Council Member Tretwold also commended Officer Cariker on her work at the Christian School.

Council Member Smyth discussed the increased foot traffic in the alleys at night.

#### **COLUMBIA COVE COMMUNITY CENTER USE**

In Council Member Fateley's absence a request was made for him to waive the rental fee for the Columbia Cove Community Center for the Fish and Wildlife Department to hold a test on November 28, 2006.

#### **MOTION:**

Council Member Freels moved to waive the rental fee for the Washington Fish and Wildlife Department. The motion was seconded by Council Member Smyth and passed unanimously.

#### **PUBLIC COMMENT**

There was no public comment.

#### **EXECUTIVE SESSION – APPROXIMATELY 30 MINUTES TO DISCUSS POSSIBLE LITIGATION**

Mayor Webster adjourned into executive session for approximately 30 minutes to discuss possible litigation at 7:00 p.m.

Mayor Webster reconvened into regular session at 7:30 p.m.

There was no action taken.

## **ADJOURNMENT**

There being no further business to come before the Council the meeting was adjourned.