

10/11/06

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Bob Fateley, Dave Freels and Jerry Tretwold.

Council Member Freels moved to approve the minutes for 09/13/06 as revised. The motion was seconded by Council Member Tretwold and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 10/11/06 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers 39889 through 40010 in the total amount of \$137,074.79 Payroll Fund voucher numbers ????? through ????? in the total amount of \$?????.

2006 AWARD OF EXCELLENCE/MAIN AVENUE RECONSTRUCTION PROJECT

Paul Mahre, Washington State Department of Transportation (WSDOT) Programs Engineer and Dave Orange, WSDOT Finance Manager, presented to Mayor Webster and Council the 2006 Award of Excellence Director's Award for the Main Avenue Reconstruction Project. Mr. Mahre presented a framed poster of before and after pictures of Main Avenue along with a plaque in the shape of Washington State. Mr. Mahre named the funding agencies, engineers, contractors and city staff involved in the project: Surface Transportation Program (STP), Transportation Improvement Board (TIB), Okanogan County (.08 Money), WSDOT, JUB Engineers, Inc., Rains Contracting, Public Works Director Mike Shenyer, Finance Director Pam Olsen and Administrative Assistant Debbie Minick.

DOUGLAS COUNTY P.U.D UPDATE

Mayor Webster reported that he and Council Member Fateley attended a meeting with Douglas County P.U.D. representatives on Friday, October 6, 2006. Mayor Webster told council that the group discussed policy, timelines and the need for a solid Recreation Plan to present to the P.U.D. by April 2007. Webster stated they were told that the time is now to get on board with the P.U.D. re-licensing project. Council Member Fateley stated that the City needs to justify and show need for the project. Council Member Freels suggested we get professional help in developing the Recreation Plan. Mayor Webster stated he was willing to spend time on research. Council Member Fateley suggested inviting the City Planner Kurt Danison to the next council meeting or to hold a special meeting.

Action: Finance Director Pam Olsen will set up a meeting with City Planner Kurt Danison.

PUBLIC NUISANCE ON MAIN AVENUE

Roy McHugo, owner of the Kick Start Saloon located on East Main Avenue, was present to find a resolution to the mess that is caused by the two phone booths that are located next to the Lavenderia, owned by Ernesto Santos also located on East Main just across the parking lot from his business. Mr. McHugo asked if the phone booths could be relocated to a more discreet place off of Main Avenue. Chief Oules volunteered to work with Building Inspector Darren Moore. Council Member Fateley requested that Moore contact Mr. Santos immediately and issue a violation notice to remove the phone booths.

Action: Chief Oules and Building Inspector Moore will work together to get the phone booths removed as soon as possible.

AIRPORT COMMISSION UPDATE

Airport Commission Chairperson JD Smith reported that the Okanogan County P.U.D. donation that was previously solicited by the Airport Commission to do the power line extension at the Anderson Field Airport was declined based on the fact that the P.U.D. did not want to set a precedence opening the door to others to request donations for similar projects. Smith relayed the option suggested by the P.U.D. to obtain a 5 yr. loan through the P.U.D. to fund the project. Smith stated the extension would cost approximately \$8,002, which would be approximately \$1,792 per year with no penalty for early pay-off. Smith explained that the power line extension would service the entire West end of the airport (approximately 37 lots) and provide power to the airport sign and entrance. The council agreed that this project was one of the critical improvements that needs to be done for future airport growth.

MOTION:

Council Member Freels moved to pursue the Okanogan County P.U.D. loan in an amount not to exceed \$8,002 for the power line extension at the airport and to authorize the Mayor to sign the loan agreement. The motion was seconded by Council Member Tretwold and passed unanimously.

Smith discussed the issue of requiring a background check for current and potential airport lessees. Council Member Freels stated that it may be a homeland security requirement. Police Chief Ron Oules discussed the background process stating that in order for his department to run background checks he needs a written policy by the City and a form outlining pertinent questions and a place for a signature for the lessee.

Action: Airport Manager Dave Smith will poll other airports to see what their policies are on background checks.

Chairperson Smith reported to the council that there appears to be a significant encroachment of trees on the North boundary of the airport and suggested to council that the airport be surveyed. Smith stated that he obtained a quote of approximately \$2,900 to do a survey. Mayor Webster suggested using coordinates and GPS (Global Positioning System). Council Member Tretwold suggested that Smith contact Tory Wulf again and request that the trees at the West end of the airport be removed.

Action: JD Smith needs to contact Tory Wulf regarding the removal of the trees at the West end of the airport and report back to council.

Airport Manager Dave Smith reported that the airport would be closed Monday, October 16, 2006 all day for painting.

BREWSTER CHAMBER OF COMMERCE

Chamber President JD Smith announced the launching of the new and improved chamber website and invited everyone to visit the site at www.brewsterchamber.org.

POLICE DEPARTMENT UPDATE

Chief Oules went over monthly stats and overtime. Oules reported that vehicle prowls

and driving under the Influence (DUI) stops are up now and attributes to the influx of people due to harvest.

Chief Oules updated council on the juvenile case he and his department are working on. Oules reported that two officers will be flying to California to pick up a juvenile wanted in a Brewster case. Oules estimated the cost of this transport to the police department at \$1,000. Oules relayed to council that when the juvenile is back in the county jail that the City of Brewster would not be responsible for those costs.

MEDIA RELEASE REGARDING POLICE DEPARTMENT ACCUSATIONS

Mayor Webster shared with Council that a media release would be sent to radio stations KOMW and KOZI and newspapers Quad City Herald, The Wenatchee World and the Chronicle. Mayor Webster stated that based on the investigation reports there would be no disciplinary action taken against Chief Oules or Officer Tim Reib.

PURCHASE OF POLICE DEPARTMENT COMPUTERS

Chief Oules reported to council that he received a bid for upgrading the two computers that previously were approved to be replaced. Oules reported that Kelly Cariker gave him a bid of \$3,500 to upgrade the two computers with related components, licenses and network. Council Member Fateley questioned Chief Oules as to whether the money was in his 2006 budget. Oules stated that the money would be there for the upgrade as soon as the department was reimbursed for two grant projects.

MOTION:

Council Member Tretwold moved to approve the upgrade of the two computers, with the money coming out of the Cumulative Reserve Fund, and when the department receives the reimbursement for the two grants the money will be put back into the Cumulative Reserve Fund. The motion was seconded by Council Member Freels and passed unanimously.

PARK COMMITTEE UPDATE

Mayor Webster read into record a letter from Council Member Smyth/Park Committee member requesting the council consider obtaining a loan for \$25,000 from the Okanogan County P.U.D. for pool equipment and improvements. The committee recently discussed issues such as the Park and Recreation employee chain of command, Park and Recreation employee job descriptions, and a 5-year goal and revenue plan.

Chief Oules suggested placing a kiosk down in the boat launch area with safety rules and regulations. Oules stated that there may be grants available through the State Marine Program and that he will contact Okanogan County Deputy Yarnell to inquire.

Action: Chief Oules will contact Okanogan County Deputy Yarnell to obtain grant information regarding the Kiosk.

COUNCIL RETREAT

Finance Director Pam Olsen suggested setting up budget workshops. Chief Oules stated that he felt that the council retreat was very productive and time spent well. Council agreed.

DRESS CODE

Council discussed a proposed dress code for the public works and park crews to provide a look of professionalism and improve the public's perception of the City. Mayor Webster stated that loose clothing, shorts and inappropriate footwear could be a safety issue. Council Member Tretwold suggested asking the employees what their ideas of the dress code should be and to submit their choices and prices to Finance Director Olsen. Tretwold also suggested that a certain amount of shirts should be issued to each employee and as they get worn out the shirt should be turned back in and another should be issued to replace it.

Action: Finance Director Olsen will work with the Public Works and Park employees to choose shirts and report back to council.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION – APPROXIMATELY 30 MINUTES TO DISCUSS POSSIBLE LITIGATION

Mayor Webster adjourned into executive session for approximately 30 minutes to discuss possible litigation at 7:40 p.m.

Mayor Webster reconvened into regular session at 8:10 p.m.

ADJOURNMENT

There being no further business to come before the Council the meeting was adjourned.