

04/19/06

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Bob Fateley, Art Smyth, Dave Freels and Jerry Tretwold.

Council Member Tretwold moved to approve the minutes for 03/15/06 as revised and read. The motion was seconded by Council Member Smyth and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

Council Member Freels questioned the amount of the Ogden, Murphy, Wallace's attorney bill. City Clerk Pam Olsen stated that she would provide a copy of the breakdown showing which departments incurred the costs. Council Member Tretwold asked if the City owed any more money to Rains Contracting for the Main Avenue Street Project. Public Works Director Mike Shenyer stated that the only amount owed to Rains was for retainage and that amount will not be paid to him until all of the work is satisfactory.

Action: City Clerk Olsen will provide Council Member Freels with a breakdown of the Ogden, Murphy, Wallace statement.

As of this date 04/19/06 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers 39281 through 39364 in the total amount of \$135,651.01 Payroll Fund voucher numbers 22438 through 22476 in the total amount of \$64,380.07.

SWEARING IN OF POLICE CHIEF RON OULES AND PATROL OFFICER ADAM NICHOLS

Mayor Webster swore in Adam Nichols as our newest patrol officer and council welcomed him to the City of Brewster.

Mayor Webster swore in Ron Oules as our new Police Chief and council welcomed him.

OKANOGAN COUNTY MAYOR'S MEETING

Mayor Webster reported that an Okanogan County Mayor's meeting was held on April 6, 2006. Webster stated that the Mayors discussed jail fees and the placing of a jail in the existing armory. Webster stated that there was a positive consensus among all the Mayors present to move forward in their request to have a sales tax increase.

BREWSTER CHAMBER OF COMMERCE DONATION

J.D. Smith, Chamber of Commerce President, was present to ask the Council for a donation of \$240 for the Chamber of Commerce website design and maintenance.

MOTION:

Council Member Tretwold moved to approve the donation in the amount of \$240 for the design and maintenance of the Brewster Chamber of Commerce's website. The motion was seconded by Council Member Freels and passed unanimously.

Action: A check for \$240 will be prepared in the next regular accounts payable process.

BREWSTER CHAMBER OF COMMERCE UPDATE

J.D. Smith reported to council that the chamber phone is currently manned by City Hall staff and that a brochure rack would be moved from the Senior Center to City Hall soon. Smith stated on behalf of the chamber their appreciation for the job Administrative Assistant Debbie Minick is doing for them at City Hall.

Smith reported that the Brewster Chamber was considering an offer to combine into one visitors center with the Pateros Chamber in the newly acquired Gallagher House. The Gallagher House will be moved from Bridgeport to Pateros to serve as a Visitor Information Center as well as a museum.

City Clerk Olsen reported to council and Mr. Smith that the laws had changed in regards to the distribution of the Hotel/Motel (2%) money. Olsen stated that after council approves funds for an organization, that organization must submit the invoices for the approved amount to her for payment. Olsen explained that in the past the money was donated without any further tracking needed. Mayor Webster asked Mr. Smith to have Rebecca Meadows, Chamber Board member in charge of advertising, work up a proposed advertising schedule and that it is then presented to council for their approval.

ALLEY SPEED CONTROL

Antonio Guererro addressed council regarding the speeders in the alley behind his house at 410 ½ South Bridge Street. Mr. Guererro requested the city place speed bumps in the alley. Public Works Director Shenyer stated that speed bumps are not used in alleys and stated that Mr. Guererro needed to stop throwing large rocks and pieces of concrete into the alley as a way to deter speeders. Police Chief Ron Oules agreed to meet with Antonio Guererro at either his office or Mr. Guererro's home to work out a solution.

Action: Police Chief Ron Oules needs to meet with Antonio Guererro to work out a solution.

AIRPORT COMMISSION UPDATE

J.D. Smith, Airport Commission Chairperson, was present to update the council on airport issues. Mr. Smith passed out copies of proposed leases for property that Dave Smith currently uses but that are not reflected in any leases that are now in place.

Action: J.D. Smith will provide leases for needed signatures to City Hall.

Smith passed out an airport map identifying the lots that are not currently leased and those that are leased, the map connected the lots with owners in a color coded layout. Smith was questioned as to why Mike Chapman's leased lots were not shown on the map, Smith stated it was because he was unclear of which lots Chapman was leasing. Public Works Director Shenyer provided Smith with that information.

Smith discussed the insurance issue at the airport. Smith stated that Regal Aviation Insurance provides the best liability insurance coverage with the best price. Smith asked the council if they would prefer to get liability coverage in the amount of \$1,000,000 or \$2,000,000.

MOTION:

Council Member Fateley moved to approve the purchase of liability insurance for Anderson Field Airport from Regal Aviation Insurance to cover the City up to \$1,000,000. The motion was seconded by Council Member Tretwold and passed unanimously.

Mr. Smith discussed a few projects that the Airport Commission was currently working on: 1) Painting, moving and lighting the existing airport sign; 2) Obtaining a display airplane for the entrance of Airport Road; and 3) the clear zone issue on the west end of the airport. Smith announced that the date of June 10, 2006 had been set for the 2nd Annual Fly-In Breakfast.

ECONOMIC ALLIANCE (.08 MONEY) GRANT SUBMITTED FOR AIRPORT WELL

Public Works Director Shenyer reported that he had submitted an application for \$20,000 grant to drill a new well at the airport; the additional amount needed of \$5,000 would come from the City.

TEMPORARY SIGNS

This issue was not discussed.

FIRE DEPARTMENT STORAGE

Fire Chief Mike Webster discussed the need for additional storage for equipment behind the fire hall. Chief Webster stated that for a 40' x 10' painted storage unit it would cost approximately \$2,850. Webster stated that he intends to approach the Okanogan County Fire District to pay for half of the unit.

MOTION:

Council Member Tretwold moved to approve the placement of a 40' x 10' storage unit to house Fire Department equipment at a cost of no more than \$1,200 to the City of Brewster. The motion was seconded by Council Member Smyth and passed unanimously.

WASTEWATER TREATMENT PLANT UPGRADE BID AWARD

Steve James, JUB Engineers, was present to discuss the bid award for the upcoming Wastewater Treatment Plant Upgrade. Mr. James reported that three contractors had bid on the project and that Standard Construction of Mount Vernon was the apparent low bidder with a bid of \$3,041,000. Mr. James stated that the bid is approximately \$400,000 over bid and gave the council the following options: 1) reduce the size of the project and re-bid; 2) award the bid and negotiate with the contractor; or 3) award the bid and obtain more money. Council Member Tretwold asked for Public Works Director Shenyer's opinion. Shenyer replied by suggesting that the bid be awarded to Standard Construction and that the City try to obtain more money while also looking at negotiation to reduce the size of the project if necessary.

MOTION:

Council Member Freels moved to award the Wastewater Treatment Plant Upgrade contract to Standard Construction and to authorize the Mayor to sign all related documents. The motion was seconded by Council Member Tretwold and passed unanimously.

Action: Public Works Director Shenyer needs to start by contacting our current funding agencies and trying to obtain more funding for the project.

RESOLUTION #06-01 – REGARDING SEWER CONNECTION FEES AND COLUMBIA COVE COMMUNITY CENTER FEES

Mayor Webster discussed Resolution #06-01 regarding raising the sewer connection fees to \$800 per connection and revising the various fees that pertain to the Columbia Cove Community Center. Steve James stated that if the council was to consider the actual cost of buying into the water and sewer systems that the City needs to up the fees for new connections. James explained that according to a formula used to determine these fees, Brewster should be charging at least \$1,500 each for water and sewer connections.

City Clerk Olsen was questioned regarding the fees for the Columbia Cove Community Center not being consistent with prior years. Olsen stated that they were the figures that were in the Community Center Facilities Lease that was passed in February. Mayor Webster requested that Olsen confirm the figures.

MOTION:

Council Member Freels moved to approve Resolution #06-01 contingent upon City Clerk Olsen confirming that the Columbia Cove Community Center fees are correct with what was approved at the February Council meeting and changing the amount for water and sewer connections to \$1,500 per connection plus labor and materials. The motion was seconded by Council Member Smyth and passed unanimously.

Action: City Clerk Olsen needs to confirm the Columbia Cove Community Center fees and make the approved changes to the Resolution.

POLICE DEPARTMENT UPDATE

Police Chief Oules passed out stats and his monthly report.

P.U.D. DEVELOPMENT

Mayor Webster briefly discussed future development by the Douglas County PUD and Council Member Freels suggested that we should invite Gordon Brett, Douglas County PUD Rep., to a future council meeting.

Action: No specific directions were given to staff.

ADJOURNMENT

There being no further business to come before the Council the meeting was adjourned.

Mayor Lee Webster

ATTEST:

City Clerk/Finance Director Pamela Olsen, MMC