

**March 12, 2003**

Mayor Bonnie House called the meeting to order at 6:00 p.m. Councilmembers present were Bob Fateley, Wayne Lehrman, Bob Dewey, George Webster and Dave Freels.

Minutes were approved as sent for 01/15/03 with the change reflecting the absence of Councilmembers Bob Dewey and George Webster at the 01/15/03 meeting.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 03/12/03 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers 35686 through 35777 in the total amount of \$127,532.03 Payroll Fund voucher numbers 20742 through 20783 in the total amount of \$59,274.80.

#### **BUSINESS UTILITY ACCOUNT**

Mark Goehry, owner of several commercial rental buildings in the city, was present to question the policy of billing the owner of the property instead of the owner of the business for utility services. Councilmember Fateley discussed the policy and asked that City Clerk Pam Olsen work on a new policy to be reviewed at the April 9, 2003 council meeting allowing business owners be billed for utilities.

#### **BREWSTER SCHOOL SPRING CLEANUP**

Public Works Director Mike Shenyer reported to council that Rick Miller, Brewster School teacher, requested in writing that the City supply a dumpster for this year's town cleanup done by the school kids. Shenyer stated that as in previous years Sunrise Disposal will provide a dumpster free of charge and asks if the city will pay for the disposal fees, usually amounting in a charge of less then \$200. Council agreed to pay for the disposal charge for the town clean up.

#### **BREWSTER SCHOOL DISTRICT IRRIGATION CHARGES**

Mayor House read into record a letter from Brewster School District Superintendent Jim Kelly asking the city to waive the inactive charge currently being assessed on the schools two irrigation meters. Public Works Director Shenyer replied to one of the issues brought forward with Mr. Kelly's letter in regards to having the school maintenance person, Mike Webster contact the City for the activation and deactivation of the meter each spring and fall. Shenyer explained that in the past Mr. Webster has taken it upon himself to turn the water on or off and it causes problems with our billing system.

#### **MOTION:**

Councilmember Freels moved to waive the inactive fee currently being charged to the Brewster School District for their two irrigation meters due to the hardship facing the school because of the failure of the recent levy, to be considered again in one year and retro-active back to March 1, 2003. Seconded by Councilmember Fateley. Motion carried unanimously.

### **ORDINANCE #742 – AMENDING THE 2003 CITY BUDGET**

City Clerk Olsen discussed Ordinance #742 amending the 2003 city budget. Olsen explained that she needed to bring forward the cash balances from 2002.

#### **MOTION:**

Councilmember Fateley moved to approve Ordinance #742 as presented. Seconded by Councilmember Webster. Motion carried unanimously.

### **RESOLUTION #03-03 – AMENDING RESOLUTION #99-14 – REGARDING THE COLUMBIA COVE COMMUNITY CENTER MEMBERSHIP FEES**

Public Works Director Shenyer discussed Resolution #03-03 amending Resolution #99-14 regarding the Columbia Cove Community Center membership fees. Councilmember Fateley wanted clarification from City Attorney Chuck Zimmerman regarding the fees for members and nonmembers. Fateley felt that it may not be legal to charge two different fees. City Clerk Olsen will contact the City Attorney and report back to council for further discussion at the April 9, 2003 council meeting.

### **POLICE DEPARTMENT UPDATE**

Police Chief Rick Balam passed out stats for January and February and answered questions.

Chief Balam spoke briefly on the jail fee arbitration, stating that there were still many issues to be resolved and that he was just waiting for information.

### **PATEROS POLICE CONTRACT**

Pateros Mayor Gail Howe was present to discuss the 2003 Law Enforcement Contract between Brewster and Pateros. Mayor Howe stated that the Pateros City Council had already approved and signed the contract and she was present to answer any questions and encourage the Brewster councils support. Chief Balam explained that the only major change was that there were no locked in amount of hours that we had to provide police services. Any additional charges such as jail fees will be billed to Pateros above the regular month charge, and that there was a 3 ½ percent cost of living added.

Councilmember Freels stated his concern about the liability of our officers traveling back and forth to Pateros. Councilmember Fateley reiterated Freels' concern about the liability issue and stated that the monthly fee was acceptable for this year, but he felt we should take a look at all of the costs before next years negotiations. The council felt that they would like Chief Balam to provide a detailed breakdown of costs for the April 9, 2003 meeting before making their decision.

### **EMERGENCY MANAGEMENT PLAN**

Mayor House discussed the current Emergency Management Plan. Mayor House stated that the plan needs work and that a committee and director are needed. Chief Balam stated that he would be interested in setting up a committee and serving as director to work on the existing plan.

## **MOTION:**

Councilmember Dewey moved to appoint Chief Balam Emergency Management Plan Director for the City of Brewster. Seconded by Councilmember Freels. Motion carried unanimously.

## **MAIN AVENUE STREET IMPROVEMENTS**

Public Works Director Shenyer reported to council that the City had obtained two grants for \$40,000 each from State Transportation Improvement Board funds and Federal T-21 funds. Shenyer stated that this \$80,000 is part of what is needed for an engineered design plan to be developed. Shenyer also suggested that a committee be formed as soon as possible to work with the engineers on a design plan. Council disagreed on the mix of community members that should be represented on the committee. Council agreed to discuss it at the April 9, 2003 council meeting.

## **HOUSE BILL 2058 AND SENATE BILL 5937**

Pateros Mayor Howe discussed House Bill 2058 and Senate Bill 5937 sponsored by Senator Linda Evans Parlette regarding the Corridor 97 Scenic By-Way. Howe stated that the area involved is from the county line just south of Pateros up to the Canadian Border. Mayor Howe explained that if these bills pass it could make the county and participating cities eligible for federal funding in relation to tourism. Mayor House thanked Pateros Mayor Howe for sharing this information.

## **VEHICLE SURPLUS – 1978 CHRVROLET PICKUP**

Public Works Director Shenyer explained to council that he had previously asked to surplus the 1984 Chevrolet pickup used in the park but now finds that he would rather surplus the 1978 Chevrolet pickup instead. Shenyer explained that the 1984 pickup is in better condition than the 1978 pickup.

## **MOTION:**

Councilmember Fateley moved to declare the 1978 Chevrolet pickup surplus. Seconded by Councilmember Lehrman. Motion carried unanimously.

## **GARBAGE AND DEBRIS ON PRIVATE PROPERTY**

Councilmember Fateley discussed an issue of garbage on personal property that was brought to his attention by Heritage Apartment owner, Ken Hobart. Fateley asked why some people are ticketed for un-kept property and others are not. Public Works Director Shenyer stated that he sends out several violation notices each month. Shenyer explained that in the past he had not had the backing of the police department to write citations for citizens not complying with violation notices, but now he and Chief Balam have been working together on the issue and that there will no doubt be more citations written. Over the past year Shenyer reported that 40 disabled vehicles had been towed.

Chief Balam will request that the Quad City Herald run an article focusing on yard cleanup.

## **EXECUTIVE SESSION – REGARDING PERSONNEL – APPROXIMATELY 15 MINUTES**

Mayor House adjourned into executive session to discuss personnel for approximately 15 minutes at 7:10 p.m.

Mayor House reconvened into regular session at 7:25 p.m.

There was no action taken.

### **ADJOURNMENT**

There being no further business to come before the Council the meeting was adjourned.