

CITY OF BREWSTER
BUILDING PERMIT APPLICATION

INFORMATION ABOUT THE APPLICANT:

Property Owner: _____
Mailing Address: _____
Phone Number: _____

INFORMATION ABOUT THE CONTRACTOR:

Name: _____
Company Name: _____
Phone Number: _____
State License #: _____ Expires: _____
City Business License #: _____
Contact Person: _____ Phone #: _____

IF APPLICABLE:

Name of Financial Lender: _____
Architect: _____ Phone #: _____
Engineer: _____ Phone #: _____

INFORMATION ABOUT THE PROPERTY AND YOUR PROJECT:

Physical Address of the Property: _____
Legal Description: _____
Parcel #: _____ Zoning: _____
Project Description: _____
Project Valuation: _____ Other Structures: _____
Structure Stories/Levels: _____ Building Height: _____
Bathrooms: _____ Bedrooms: _____
Building Area – 1ST Floor _____ 2ND Floor _____ Basement _____
Garage _____ Deck _____ Patio _____

IF APPLICABLE:

Manufactured Home: Make and Model: _____
Year: _____ Size: _____
Certified Installer:
Names _____ Certification Numbers _____

I hereby certify that the above information is correct and that the construction, occupancy, and use of the above described property will be in accordance with the laws, rules, and regulations of the State of Washington, Okanogan County, and the City of Brewster.

Signature of Owner Date

All special approvals that pertain to your project must be checked off before issuance of your permit.

WATER SEWER FIRE HEALTH PLANNING STREETS

BUILDING PERMIT APPLICATION CHECKLIST

_____	Application Form Completed
_____	Plans Complete (Submit 2 sets for review)
_____	Zoning Approval Received
_____	Plot Plan
_____	Foundation Plan
_____	Floor Plan
_____	Section View
_____	Structural Details: Rafters, Joists, Studs, Beams, Headers, Etc.
_____	Insulation Details: Roof, Walls, Floor
_____	Window Details: Types, Sizes, U-Values (Glazing Glass)
_____	Heat Load Calculations (for commercial)
_____	Truss Engineering Specifications (from supplier) (40 psf)
_____	Wood Stove Specifications: Brand, Model, Installation Details

BUILDING PERMIT APPLICATION INFORMATION

OWNER: The issuance of a permit is only to the owner of the property, or their licensed contractor.

CONTRACTOR: When the construction done is by a person other than the owner of the property, for pay, the contractor is required to be licensed by the state and listed on the application. If the contractor is not licensed, state law prohibits the city from issuing the permit.

CERTIFIED INSTALLER: One certified installer with a certification number must on site whenever installation work on manufactured homes is being done. If several certified installers are involved in the installation, all their names and certification numbers must be on the building permit.

LEGAL DESCRIPTION: The legal description is either a lot, block and subdivision or a metes and bounds description found on your property deed. The parcel number is listed on the top right corner of your property tax statement, or can be obtained by calling the Assessor's Office, at 422-7190.

PLOT PLAN: A complete fully dimensioned plot plan must be included. It must show the exact location of the new building in relationship to the property lines, other buildings, etc.

ELECTRICAL PERMITS: Electrical permits may be obtained from the Washington State Department of Labor and Industries, 519 Grant Road, East Wenatchee, WA or phone 886-6500.

WATER AND SEWER HOOKUP: Contact the City of Brewster at 689-3464 for an application. There are additional fees for these hookups; they are not included in your building permit price.

ELECTRIC METER/HOOKUP: Contact the Okanogan County Public Utility District at 689-2502.

TO AVOID DELAYS IN ISSUING YOUR BUILDING PERMIT, BE SURE THE APPLICATION FORM IS FILLED OUT IN ITS ENTIRETY.